Meeting url: https://join.freeconferencecall.com/vocab

Date
25 Jun 2019

Time
noon EDT (UTC-4), duration 60 minutes

Attendees
- Ted Klein
- Jessica Bota
- Robert Hausam
- Daniel Chaput (ONC)
- Frank Oemig

Meeting Goals
1. General review of where we are, and what the immediate priorities are
2. Planning for the summer Alpha test
3. Answer general questions next development cycle activities.

Discussion items

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<td>5m</td>
<td>Roll call and agenda check</td>
<td>Ted</td>
<td>Call started at 12:06PM EDT with quorum reached.</td>
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| 10m   | Review of progress esp IG/IG Publisher | Ted | 1. Grahame is off the grid on Walkabout until end of July
2. Josh is implementing BitBucket (GitHub interface package) for the JIRA workflow.
3. New resources Push'd
4. No word from Lloyd on coremif generation from latest resources |
| 20m   | Immediate priorities | Ted/Jess | 1. Ted has agreed with GG (on the Tulip/UTG thread) that the documentation on the rendered pages must be created; GG will create the outline framework and link once Ted identifies the pages where the next needs to be, then Ted will write the text. So next step is to identify each of the pages and places that must have text blobs and post it to the Zulip thread so GG can work on implementing (not sure if this will be done only after he returns from Walkabout)
2. Update the Manifests; perhaps create a Confluence documentation page which lists the manifests and what they are for (in addition to the self-documentation inside the LIST resources themselves).
3. Ted must generate the code values in HL7MaintInfra code system for the manifest purposes
4. Need to finalize accurate coremif generation
5. CDA/Trifolia content. Need the list of the Trifolia value sets that will live on in UTG ASAP. |
| 15m   | Alpha Test Planning | Jess/Ted | 1. Riki Merrick, Sheila Abner, Kathleen Connor will be the alpha testers. We may also add some Apelon resources. We still need to recruit proposal reviewers/commenters
a. Rob Hausam agrees to be a reviewer
2. Get the list of testers configured in JIRA
a. Setup the Roles and Permissions for the Submitters and Reviewers
3. Make sure the documentation is complete and accurate for the testers
a. Completeness, accuracy, and workflow focus should drive the changes
b. This might be a large To-Do for the next 3 weeks
4. Complete testing scripts
a. Use as content the submitted Initial proposals
b. Changes done during the harmonization meeting can be captured in the Consensus Review state and related flows
5. Plan to start the testing after the Harmonization meeting July 17.
6. The bulk of the testing will occur late July and into August. |
| 6m    | Other items | Ted | 1. Need to begin to design the V2 changes which will be needed for the V2Plus project.
2. Ted needs to update the Architecture diagram to reflect the new direction we are going using Git for proposal branches and change management.
3. Still have open requirements and design items around versioning; we currently do not have a discussed and agreed unified versioning model (all the product families use a different syntax and workflow model for the code systems and value sets). We should probably make an explicit slot to discuss this in the Atlanta WGM in September. |
Call adjourned at 1:00PM EDT. Next UTG call will be in two weeks on Tuesday, July 9, same time same channel.

Action items

- Jessica Bota ask Lloyd about coremif gen with the latest resources
- Ted Klein reach out to HL7 folks that have been part of harmonization in the past but are not submitting this cycle and have not been involved in UTG