How To Submit a UTG Change Proposal

This page outlines the process for submitting a vocabulary change proposal using the UTG process and includes links to detailed documentation for completing each step of the process.

Proposals are submitted using a Jira-based workflow that is open to the community. Automated checks and validations ensure that the content meets proposal requirements. The proposal goes through a consensus workflow to come to a resolution. If approved, the use of the Bitbucket branching allows simplified integration into the HL7 Terminology (THO) continuous integration build.

To submit a change proposal:

- Get Access to Jira UTG Proposal Project
- Create a Proposal
- Environment Setup (Windows)
- Environment Setup (Mac)
- Create a Branch and Download Local Copy of Content
- Specifying the Details Inside the Proposal
- Saving and Committing Proposed Changes
- Tracking Your Proposal
- Resubmitting a Proposal with Changes
- Post Proposal Cleanup
- Handling 'Meeting Needed' Proposal Outcome
- Submitting Change Proposals for Advanced and Experienced IG Developers

If you already have access to HL7 Jira with Submitter permissions, you may skip section Get access to Jira UTG Proposal site

If you already have the tooling (SourceTree and an XML editor) downloaded, you can skip section Environment Setup (Windows) / Environment Setup (Mac)

If you are currently an IG developer and use GitHub, Command-line interface, and edit XML resource files without trepidation, you can bypass a lot of this custom tooling designed for those who do not have the skills.

Please see Submitting Change Proposals for Advanced and Experienced IG Developers.