Mission

The Process Improvement Work Group will serve as the focal point within HL7 to identify, collect, track, and resolve issues pertaining to organizational process improvement, working with the CTO. The committee will serve as an open venue allowing HL7 members to voice ideas pertaining to improvement in organizational process or policy, serving as the HL7 Steward for issues pertaining to process improvement.

The Process Improvement Work Group will maintain primary responsibility to duly consider issues raised in open, public fora; to mature those ideas into formal, actionable proposals; and to host and champion those proposals to the HL7 Technical Steering Committee and/or the HL7 Board of Directors, as appropriate.

Charter/Affiliations

The Process Improvement Work Group will produce several work products benefiting HL7. A manifest of process improvement suggestions will be maintained as an organizational history and to facilitate the tracking of those issues through to resolution. Process Improvement Proposals will be developed in those areas deemed appropriate based upon the committee’s consensus process identifying a recommended course of action. These proposals will often be developed in conjunction with other committees as they may have impact across the organization.

Proposals can be (but are not limited to) candidate-wording changes to the HL7 Bylaws, Governance and Operations Manual (GOM), methodology, etc. The committee will have responsibility to work with the appropriate leadership groups within HL7 to summarily address the identified issues, and will track progress of the issues throughout their life.

The Process Improvement Work Group also serves in a consultative role to educate membership in areas relative to process.

Formal Relationships With Other HL7 Groups and Leadership

The Process Improvement Work Group will have de-facto relationships with all Work Groups, Board Committees, the Technical Steering Committee, and the International Council in the normal course of researching issues, making recommendations, and issuing proposals for process improvement. The Process Improvement Committee will work directly with the Governance and Operations Committee, the Publishing, Electronic Services and Tools (PEST), the International Council, and the CTO.

Formal Relationship With Groups Outside of HL7

There are no formal relationships to be established with groups outside of HL7 at this time, although informal relationships with organizations such as SPIN (Software Process Improvement Network) may be warranted, subject to Board Approval.

Date of Last Revision

March 10, 2020

Co-Chairs

Kenneth Rubin

Sandra Stuart

Staff Support

Karen Van Hentenryck

Recently updated

Process Improvement Committee
Jul 28, 2021 • updated by Joshua Procius

2020-07-01 Meeting Agenda & Minutes
Feb 18, 2021 • updated by Wayne Kubick • view change

2020-10-15 Meeting Agenda
Oct 14, 2020 • updated by Charles Meyer • view change

2020-10-15 Meeting Agenda
Oct 09, 2020 • created by Kenneth Rubin

2020-09-02 Meeting Agenda
Sep 02, 2020 • updated by Kenneth Rubin • view change

File Storage - S3 Connector
Jul 15, 2020 • created by Joshua Procius

2020-07-01 Meeting Agenda & Minutes
Jul 13, 2020 • created by Kenneth Rubin

2020-01-06 PIC Teleconference Agenda
Jun 05, 2020 • updated by Wayne Kubick • view change

2020-05-05 Meeting Agenda
May 19, 2020 • updated by Kenneth Rubin • view change

2020-04-21 PIC Agenda/Minutes
May 05, 2020 • updated by Kenneth Rubin • view change

Call Information

Date / Time(s)
Recurring-Tuesdays 3:00 PM EDT

Call Information

Phone Number: +1 770-657-9270
Participant Passcode: 379807