

2020-05-12 Meeting notes



EST Work Group Agenda / Minutes

Date: 12 May 2020

Facilitator: [Brian Pech](#)

Note Taker: [Brian Pech](#)

Attendees

| Present | Name | Affiliation |
|-------------------------------------|--------------------|----------------------|
| <input type="checkbox"/> | David Burgess | LabCorp |
| <input type="checkbox"/> | Lorraine Constable | Constable Consulting |
| <input checked="" type="checkbox"/> | Dave Hamill | HL7 International |
| <input checked="" type="checkbox"/> | David Johnson (DJ) | HL7 International |
| <input type="checkbox"/> | Wayne Kubick | HL7 International |
| <input checked="" type="checkbox"/> | Laura Mitter | HL7 International |
| <input checked="" type="checkbox"/> | Elizabeth Newton | Kaiser Permanente |
| <input checked="" type="checkbox"/> | Brian Pech | Kaiser Permanente |
| <input checked="" type="checkbox"/> | Joshua Procius | HL7 International |
| <input type="checkbox"/> | Andrew Statler | Cerner |

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|-------------------------------------|---------------------|-----------------|
| <input type="checkbox"/> | Michael van der Zel | HL7 Netherlands |
| <input checked="" type="checkbox"/> | Jeff Brown | Cigna |
| <input checked="" type="checkbox"/> | Scott Robertson | Kaiser |
| | | |

Agenda Topics

| Time | Presenter | Topic | Notes | Follow/up |
|------|----------------|---|--|------------------------------|
| | | <ul style="list-style-type: none"> Call to Order | | |
| | | <ul style="list-style-type: none"> Approve Meeting Minutes | 04-28-2020 motion to approve : Laura/Jeff | approved by general consent. |
| | Joshua Procius | <ul style="list-style-type: none"> JIRA | Archiving old projects. Looking to for FHIR specification feedback project. UTG went live over the past weekend. | |
| | Joshua Procius | <ul style="list-style-type: none"> Confluence | Crowd is an Atlassian product that manages single sign on for Jira /Confluence and it has been updated. Confluence pages being updated with Zoom sign out calendar. | |
| | Laura Mitter | <ul style="list-style-type: none"> Website | Laura is working on trademark logo request page. HL7 merchandise shop will be going live in the next couple of weeks. | |
| | Joshua Procius | <ul style="list-style-type: none"> New PSS Processes Updates | Project proposals project is live and being piloted. PSS approval project is still under development. | |
| | Dave Hamill | Zoom update | Started setting up shared Zoom accounts. International council is using theirs. DH, Josh, Lynn are trying to set up a request page in Confluence but it is difficult to use. Lynn, DH and Josh are going to test a Google calendar as a means of reserving use of a shared Zoom account. | |

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|--|--------------------------------|---|---|---|
| | David Johnson | <ul style="list-style-type: none"> Amazon Hosting Topics | <p>Terminology.HL7.org is running on AWS enginx.</p> <p>There are issues with email passwords (HL7.org) in plain text.</p> <p>Go Members is system that generates HL7 passwords.</p> <p>DJ sent an outline of proposed solution to Wayne and Mark.</p> <p>It will involve verification of the member's email against the membership and a time-limited opportunity for the member to reset their password. After a time limit, the information will be deleted.</p> <p>More to come.</p> | <p>Hello! First, I'd like to thank you for sharing this issue. It is an important issue and I have been working towards a fix for a while now.</p> <p>The unfortunate thing for us as an organization is that this is a limitation of our third-party software through which we manage our memberships. It is tightly integrated with our website and has been for a long time.</p> <p>I totally agree about it being wrong to send plain-text passwords via email. However, the passwords are not stored in plain text. They are stored encrypted but via a two-way hash as someone below has shared. The third party application is a compiled piece of software so we can't do simple scripting changes to update it.</p> <p>That being said, we have turned off password retrieval through the website until such time as we can offer a proper solution. I am not sure yet what that solution is but agree that the appearance of plain-text passwords is bad enough for us to halt the use.</p> <p>Concerning not redirecting to SSL, there are issues that hold us back there as well. Portions of the http://hl7.org site are referenced in software builds. These builds rely on a status 200 return of the information necessary or they fail. We cannot send an SSL-redirect as this would cause the software builds to fail. We are working on updating canonical URLs and serving https full time but we do not have an end date at this time.</p> <p>Again, thank you for sharing your concern. I realize that there is no excuse for the emailing of plain-text passwords but hope that you can understand our current constraints.</p> |
| | Andrew Statler | <ul style="list-style-type: none"> Project 1370: Tooling Catalog | N/A | |
| | Brian Pech | <ul style="list-style-type: none"> Publishing | Submitted the name change request to Anne W. for name updates as needed. | |
| | Andrew Statler | <ul style="list-style-type: none"> Work Group Health | <ul style="list-style-type: none"> We have elections for the terms that start next year. The positions currently occupied by David Burgess, Michael van der Zel, and Andrew Statler all end in May. Elizabeth Newton will end in January There are currently 4 positions open for this rotation. There are elections in July that will take effect January 1, 2021. Presumably the current terms would extend until January for the ones that should end in May? Do we need to formalize that? Is everyone planning to run again? Should we consider cutting the open co-chairs from 4 to 3? In either case, at least one of the terms starting in January should be for 1 year to get on the same rotation that Brian Pech will be on since we only have one on that cycle currently. Then we would get to rotations of either 3:2 or 2:2 depending on if we drop one co-chair. | deferred till more co-chairs on call. |
| | | <ul style="list-style-type: none"> Review Action Items | | |
| | | <ul style="list-style-type: none"> Adjourn | Next call for June 2 at 2 PM EDT. | |

Supporting Documents

| Outline Reference | Supporting Document |
|-------------------|---------------------|
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Action items

| Description | Due date | Assignee | Task appears on |
|-------------|----------|----------|-----------------|
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|--------------------------|---|----------------|--------------------------------|---|
| <input type="checkbox"/> | 09 Jul 2019 Vote for steering division Co-chair | 09 Jul 2019 | | 2019-07-02 Meeting notes |
| <input type="checkbox"/> | Merge form for EST 1st Draft 21 May 2019 David Burgess | 21 May 2019 | David Burgess | 2019-05-09 WGM Minutes EST Q2 |
| <input type="checkbox"/> | Mission & Charter for EST 1st Draft 21 May 2019 David Burgess | 21 May 2019 | David Burgess | 2019-05-09 WGM Minutes EST Q2 |
| <input type="checkbox"/> | DMP for EST 1st draft 21 May 2019 David Burgess | 21 May 2019 | David Burgess | 2019-05-09 WGM Minutes EST Q2 |
| <input type="checkbox"/> | Unknown User (test0) demonstration task from conference call | | | 2019-04-17 Meeting notes |
| <input type="checkbox"/> | Review the Tooling Project Selection document for the next meeting. | | | 2019-04-02 Meeting notes |
| <input type="checkbox"/> | Joshua Procius Do we want to move the FHIR wiki materials over to Confluence? | | Joshua Procius | 2019-03-20 Meeting notes |
| <input type="checkbox"/> | Update EST main Confluence page. Still shows 2018 WGM links. | | | 2019-01-17 Meeting notes - Q1 |
| <input type="checkbox"/> | David Burgess will take the EST WG side of the Work Group Change Template | | David Burgess | 2019-01-17 Meeting notes - Q1 |
| <input type="checkbox"/> | Thursday agenda topic to address meeting schedule | | | 2019-01-15 Meeting notes - Q2 |
| <input type="checkbox"/> | David Burgess Create WGM Agenda page for jan 2019 | | David Burgess | 2018-12-19 Meeting notes |
| <input type="checkbox"/> | Unknown User (test0) demonstration task from conference call | | | Demonstration Agenda |
| <input type="checkbox"/> | EST WG to review and provide feedback on the plan. Insights & suggestions. | | | 2018-05-17 WGM Q4 Meeting notes |
| <input type="checkbox"/> | Workgroup health measure around the tooling | | | 2018-05-17 WGM Q4 Meeting notes |

[2018-05-17 WGM Q4 Meeting notes](#)

- find better ways to communicate tooling developments with the organization

[2017-03-14 Meeting Notes \(EST Work Group Agenda 20170314\)](#)

- 90 day document concern - @Wayne - Follow up with TSC as needed

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