

2020-08-04 Meeting notes



EST Work Group Agenda / Minutes

Date: 04 Aug 2019

Facilitator:

Note Taker: [Andrew Statler](#)

Attendees

Present	Name	Affiliation
<input type="checkbox"/>	David Burgess	LabCorp
<input type="checkbox"/>	Lorraine Constable	Constable Consulting
<input checked="" type="checkbox"/>	Dave Hamill	HL7 International
<input checked="" type="checkbox"/>	David Johnson (DJ)	HL7 International
<input type="checkbox"/>	Wayne Kubick	HL7 International
<input checked="" type="checkbox"/>	Laura Mitter	HL7 International
<input type="checkbox"/>	Elizabeth Newton	Kaiser Permanente
<input checked="" type="checkbox"/>	Brian Pech	Kaiser Permanente
<input checked="" type="checkbox"/>	Joshua Procius	HL7 International
<input checked="" type="checkbox"/>	Andrew Statler	Cerner

<input type="checkbox"/>	Michael van der Zel	HL7 Netherlands
<input checked="" type="checkbox"/>	Lynn Laakso	
<input type="checkbox"/>		

Agenda Topics

Time	Presenter	Topic	Notes	Follow /up
		<ul style="list-style-type: none"> Call to Order 	2:04pm ET	
		<ul style="list-style-type: none"> Approve Meeting Minutes 	Minutes were approved - Andrew/Lynn	
	Joshua Prociuous	<ul style="list-style-type: none"> JIRA 	<p>Some work around what related pages and artifacts may exist. The CDA and V2 team. Making progress. The PSS form is underway. There are some action items taken away from that.</p> <p>What is the status on ballot comments for the the Sept voting cycle? Will JIRA be used for that? Good as far as JIRA is concerned. Lynn has not heard anything. We assume traditional ballot practice (spreadsheets) currently.</p>	
	Joshua Prociuous	<ul style="list-style-type: none"> Confluence 	<p>No real new spaces. This Friday we will be talking about the rollout of the S3 storage pages. Allows groups to store information on S3 buckets from Confluence in the buckets and folders.</p> <p>Links from Confluence to the S3 buckets. Will link from Confluence WG to each S3 bucket in AWS. Will be able to load the documents. It functions the same as the attachments macro on Confluence.</p> <p>Advantage is that it is a more qualified storage path. Can also hold larger files, videos, and generally more storage.</p> <p>This will likely be released before the virtual Working Group meeting, but for now it is still restricted. We still need to work out guidance on what can and cannot be stored in the S3 buckets in terms of what can be made available to the public and what must be secured.</p> <p>May be able to work on living docs in this space.</p>	
	Laura Mitter	<ul style="list-style-type: none"> Website 	<p>Multiple things happening.</p> <p>Updated the trademarks page. Consolidated the HL7 Trademark FAQ and FHIR Trademark FAQs into one.</p> <p>HL7 Featured Educators page is updated. http://www.hl7.org/training/educators.cfm</p> <p>http://www.hl7.org/training/student.cfm - A student page for Marketing.</p> <p>Working with Hoova on the DaVinci pages.</p> <p>We are using a service called Intruder.io to monitor our website that does daily scans and we have made some changes based on the findings. We have moved to a more proactive approach rather than a reactive approach.</p>	
	Joshua Prociuous	<ul style="list-style-type: none"> New PSS Process Updates 	Building out the form and applying logic to some of the fields and that will be under review and ready to rollout.	
	David Johnson	<ul style="list-style-type: none"> Amazon Hosting Topics 	Signed up with a service named BackHub a year ago. They can sync to an S3 bucket. David found out it was something we might be able to do ourselves. Backs up the gitHub repos to S3 ourselves. Not worried about GitHub failing automatically. Microsoft owns GitHub. Drop the monthly fees to BackHub.	
	Andrew Statler	<ul style="list-style-type: none"> Project 1370: Tooling Catalog 	Not prepared to discuss again today. Will push to the next meeting.	

	Brian Pech	<ul style="list-style-type: none"> Publishing 	Lynn - first time to publish FHIR IG in some time. Cleaning up and stabilize FHIR IG publisher. Trying to reflect the new IG. Just to let us know it is still a moving target.	
		<ul style="list-style-type: none"> Work Group Health 	Vote was cast for Virginia for another 2 year term. HQ	
		<ul style="list-style-type: none"> Meetings during the September meeting Block? Yes/No? Schedule? 	Put a couple of timeslots on the Doodle poll for Sept.	
	Lynn Laakso	<ul style="list-style-type: none"> GForge 	GForge migration - Still not ready. Testing plan. 1 year.	
		<ul style="list-style-type: none"> Review Action Items 	Next call is 01 Sep 2020 We will have meetings the week of the Working Group and then cancel the 29 Sep 2020. If we are unable to have meetings the week of the Virtual Working Group, we will keep the the regular 29 Sep 2020 meeting.	
		<ul style="list-style-type: none"> Adjourn 	2:45pm ET	

Supporting Documents

Outline Reference	Supporting Document

Action items

Description	Due date	Assignee	Task appears on
<input type="checkbox"/> 09 Jul 2019 Vote for steering division Co-chair	09 Jul 2019		2019-07-02 Meeting notes
<input type="checkbox"/> Merge form for EST 1st Draft 21 May 2019 David Burgess	21 May 2019	David Burgess	2019-05-09 WGM Minutes EST Q2
<input type="checkbox"/> Mission & Charter for EST 1st Draft 21 May 2019 David Burgess	21 May 2019	David Burgess	2019-05-09 WGM Minutes EST Q2
<input type="checkbox"/> DMP for EST 1st draft 21 May 2019 David Burgess	21 May 2019	David Burgess	2019-05-09 WGM Minutes EST Q2
<input type="checkbox"/> Unknown User (test0) demonstration task from conference call			2019-04-17 Meeting notes
<input type="checkbox"/> Review the Tooling Project Selection document for the next meeting.			2019-04-02 Meeting notes

<input type="checkbox"/>	Joshua Procius Do we want to move the FHIR wiki materials over to Confluence?	Joshua Procius	2019-03-20 Meeting notes
<input type="checkbox"/>	Update EST main Confluence page. Still shows 2018 WGM links.		2019-01-17 Meeting notes - Q1
<input type="checkbox"/>	David Burgess will take the EST WG side of the Work Group Change Template	David Burgess	2019-01-17 Meeting notes - Q1
<input type="checkbox"/>	Thursday agenda topic to address meeting schedule		2019-01-15 Meeting notes - Q2
<input type="checkbox"/>	David Burgess Create WGM Agenda page for jan 2019	David Burgess	2018-12-19 Meeting notes
<input type="checkbox"/>	Unknown User (test0) demonstration task from conference call		Demonstration Agenda
<input type="checkbox"/>	EST WG to review and provide feedback on the plan. Insights & suggestions.		2018-05-17 WGM Q4 Meeting notes
<input type="checkbox"/>	Workgroup health measure around the tooling		2018-05-17 WGM Q4 Meeting notes
<input type="checkbox"/>	find better ways to communicate tooling developments with the organization		2018-05-17 WGM Q4 Meeting notes
<input type="checkbox"/>	90 day document concern - @Wayne - Follow up with TSC as needed		2017-03-14 Meeting Notes (EST Work Group Agenda 20170314)
<input type="checkbox"/>			