

# 2020-09-01 Meeting notes



## EST Work Group Agenda / Minutes

**Date:** 01 Sep 2020

**Facilitator:** [Brian Pech](#)

**Note Taker:**

**Attendees**

Present	Name	Affiliation
<input type="checkbox"/>	David Burgess	LabCorp
<input type="checkbox"/>	Lorraine Constable	Constable Consulting
<input type="checkbox"/>	Dave Hamill	HL7 International
<input checked="" type="checkbox"/>	David Johnson (DJ)	HL7 International
<input type="checkbox"/>	Wayne Kubick	HL7 International
<input checked="" type="checkbox"/>	Laura Mitter	HL7 International
<input type="checkbox"/>	Elizabeth Newton	Kaiser Permanente
<input checked="" type="checkbox"/>	Brian Pech	Kaiser Permanente
<input type="checkbox"/>	Joshua Procius	HL7 International
<input type="checkbox"/>	Andrew Statler	Cerner

<input type="checkbox"/>	Michael van der Zel	HL7 Netherlands
<input type="checkbox"/>		
<input type="checkbox"/>		

## Agenda Topics

Time	Presenter	Topic	Notes	Follow /up
		<ul style="list-style-type: none"> <li>• Call to Order</li> </ul>	<p>We waited till 8 minutes passed the hour but did not get enough folks on the call to hold a meaningful call. So we adjourned and will try again in early October.</p> <p>In the meantime, if you need information or access to the new Gforge site for testing, or other purposes, please contact Lynn Laakso.</p>	
		<ul style="list-style-type: none"> <li>• <a href="#">Approve Meeting Minutes</a></li> </ul>		
	<a href="#">Joshua Procius</a>	<ul style="list-style-type: none"> <li>• JIRA</li> </ul>		
	<a href="#">Joshua Procius</a>	<ul style="list-style-type: none"> <li>• Confluence</li> </ul>		
	<a href="#">Laura Mitter</a>	<ul style="list-style-type: none"> <li>• Website</li> </ul>		
	<a href="#">Joshua Procius</a>	<ul style="list-style-type: none"> <li>• New PSS Process Updates</li> </ul>		
	<a href="#">David Johnson</a>	<ul style="list-style-type: none"> <li>• Amazon Hosting Topics</li> </ul>		
	<a href="#">Andrew Statler</a>	<ul style="list-style-type: none"> <li>• Project 1370: Tooling Catalog</li> </ul>		
	<a href="#">Brian Pech</a>	<ul style="list-style-type: none"> <li>• Publishing</li> </ul>		
		<ul style="list-style-type: none"> <li>• Work Group Health</li> </ul>		
		<ul style="list-style-type: none"> <li>• Review Action Items</li> </ul>		
		<ul style="list-style-type: none"> <li>• Adjourn</li> </ul>		

## Supporting Documents

Outline Reference	Supporting Document

## Action items

Description	Due date	Assignee	Task appears on
<input type="checkbox"/> <b>09 Jul 2019</b> Vote for steering division Co-chair	09 Jul 2019		<a href="#">2019-07-02 Meeting notes</a>
<input type="checkbox"/> Merge form for EST 1st Draft <b>21 May 2019</b> <a href="#">David Burgess</a>	21 May 2019	<a href="#">David Burgess</a>	<a href="#">2019-05-09 WGM Minutes EST Q2</a>
<input type="checkbox"/> Mission & Charter for EST 1st Draft <b>21 May 2019</b> <a href="#">David Burgess</a>	21 May 2019	<a href="#">David Burgess</a>	<a href="#">2019-05-09 WGM Minutes EST Q2</a>
<input type="checkbox"/> DMP for EST 1st draft <b>21 May 2019</b> <a href="#">David Burgess</a>	21 May 2019	<a href="#">David Burgess</a>	<a href="#">2019-05-09 WGM Minutes EST Q2</a>
<input type="checkbox"/> <a href="#">Unknown User (test0)</a> demonstration task from conference call			<a href="#">2019-04-17 Meeting notes</a>
<input type="checkbox"/> Review the Tooling Project Selection document for the next meeting.			<a href="#">2019-04-02 Meeting notes</a>
<input type="checkbox"/> <a href="#">Joshua Procius</a> Do we want to move the FHIR wiki materials over to Confluence?		<a href="#">Joshua Procius</a>	<a href="#">2019-03-20 Meeting notes</a>
<input type="checkbox"/> Update EST main Confluence page. Still shows 2018 WGM links.			<a href="#">2019-01-17 Meeting notes - Q1</a>
<input type="checkbox"/> <a href="#">David Burgess</a> will take the EST WG side of the Work Group Change Template		<a href="#">David Burgess</a>	<a href="#">2019-01-17 Meeting notes - Q1</a>
<input type="checkbox"/> Thursday agenda topic to address meeting schedule			<a href="#">2019-01-15 Meeting notes - Q2</a>
<input type="checkbox"/> <a href="#">David Burgess</a> Create WGM Agenda page for jan 2019		<a href="#">David Burgess</a>	<a href="#">2018-12-19 Meeting notes</a>
<input type="checkbox"/> <a href="#">Unknown User (test0)</a> demonstration task from conference call			<a href="#">Demonstration Agenda</a>

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- EST WG to review and provide feedback on the plan. Insights & suggestions.

[2018-05-17 WGM Q4 Meeting notes](#)

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- Workgroup health measure around the tooling

[2018-05-17 WGM Q4 Meeting notes](#)

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- find better ways to communicate tooling developments with the organization

[2018-05-17 WGM Q4 Meeting notes](#)

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- 90 day document concern - @Wayne - Follow up with TSC as needed

[2017-03-14 Meeting Notes \(EST Work Group Agenda 20170314\)](#)

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