


# e-Vote for QRDA I STU 5.2 errata publication

1. The Mover, the Chair, or their designee should create this page.
  - a. Value the Title of the Page above with the item to be decided upon.
  - b. Value the Mover in the **Moved** row
  - c. Value the **Owner** of the content in the **Owner** row.
  - d. Value the **Project Insight ID** in the corresponding row.
  - e. Create a link to the content in the **Project link** row.
  - f. Save this page
2. Send a link to this page to the [cdamg@lists.hl7.org](mailto:cdamg@lists.hl7.org) listserv.
  - a. Indicate that the mover is proposing the following motion with the consent of the chair.
  - b. Include the motion. What is the content that is to move forward? Why?
  - c. Include a link to this page.
  - d. Indicate that you are in need of a second.
  - e. Indicate that the vote will open once a second and express consent from the chair are received. There will be 2 days of discussion, followed by 3 days of voting. (Using weekdays)
    - i. If a second is received, but there has not been express consent from one of the co-chairs, then we will wait 1 business day from receiving the second before moving into discussion. (Chair consent will be implied and quorum will still be required on the vote which requires a co-chair vote.)
3. Upon receiving the second and the chair's express or implied consent, update this page.
  - a. Populate the member for the **Second** row.
  - b. Populate the drop-down for the **Chair** status.
  - c. If you have consent, set the **Date Discussion Opened**.
4. Send another message to the [cdamg@lists.hl7.org](mailto:cdamg@lists.hl7.org) listserv.
  - a. Indicate that the motion is now open for 2 days of discussion. Identify the date/time that the discussion will close and the voting will open.
  - b. Identify the date/time that the voting will close after that.
  - c. Be sure to record any key discussion points onto this page.
5. After 2 days, update this page again.
  - a. Set the **Date Voting Opened**.
  - b. Send a new message to [cdamg@lists.hl7.org](mailto:cdamg@lists.hl7.org) listserv.
    - i. indicate that the motion is open for 3 days of voting. Identify the date/time the voting will close. Identify that quorum is chair + 3.
    - ii. Provide the link to this page and encourage them to come here and vote before the deadline.
6. You can send a reminder the day before it closes, especially if the voting is low.
7. On close day, you will need to update this page.
  - a. Set the **Date Closed**.
  - b. Tally the votes and record them in the **Affirm-Negative-Abstain** row in the form of **##-##-##**.
  - c. Change the **Status** row by selecting the word and choosing the appropriate drop-down value (Approved, Tabled, Rejected).
  - d. Save the page.
  - e. Notify the listserv and the Owner. There may be others interested in the outcome as well, but those would be beyond the scope of these instructions.

QRDA I STU 5.2 errata	Vote	Decision
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The CQI WG approved the QRDA I STU 5.2 errata for publication on 12 Jun 2020 . There has been a request for an e-vote since CMG will note meet again until 24 Jun 2020.

## QRDA I STU 5.2 Errata Publication Request

Choices	Your Vote	Current Result: (6 Total Votes)	Comments
abstain		0 Votes , 0%	
affirmative		4 Votes , 66%	
negative		0 Votes , 0%	
refer to telecon		2 Votes , 33%	

Pending Voters  : Jean Duteau , Emma Jones , Rick Geimer

Status	APPROVED
Moved	Yan Heras
Second	Raychell Fernandez
Chair	Brett Marquard - Explicit Consent
Affirm-Negative-Abstain	
Date Created	Jun 15, 2020 11:54
Owner	Yan Heras
Project Insight ID	210
Project link	<a href="#">QRDA Category I Release STU 5.2 Errata</a>
Date Discussion Opened	15 Jun 2020
Date Voting Opened	
Date Closed	24 Jun 2020 Approved in Telecom