

# 2020-03-16 Meeting Minutes



2020-03-16 Meeting Agenda

**Chair:** [Sandra Stuart](#)

**Scribe:** [Virginia Lorenzi](#)

NOTE: This attendance applies if you are present at the related meeting/call, regardless if you have signed a different attendance for your WG.

## Attendees

Present	Name	Affiliation
	<a href="#">Jean Duteau</a>	x
	<a href="#">Floyd Eisenberg</a>	
	<a href="#">David Burgess</a>	
	<a href="#">Brian Pech</a>	x
	<a href="#">Michael van der Zel</a>	
	<a href="#">Elizabeth Newton</a>	
	<a href="#">Andrew Statler</a>	
	<a href="#">Kenneth Rubin</a>	
	<a href="#">Sandra Stuart</a>	x
	<a href="#">Richard Haddorff</a>	
	<a href="#">Freida Hall</a>	
	<a href="#">Dave Hamill</a>	
	<a href="#">James Agnew</a>	
	<a href="#">Virginia Lorenzi</a>	x

## Minutes Approved as Presented

This is to approve minutes via general consent. *"You have received the minutes. Are there any corrections to the minutes? (pause) Hearing none, if there are no objections, the minutes are approved as printed."*

## Agenda Topics

Agenda Outline	Agenda Item	Meeting Minutes from Discussion	Decision Link(if not child)
Management	OSSD January CC and WGM Minutes Approval	Jean moved to approve, Brian seconded. Approved by general consent	

Methodology	Merger requests for publishing and EST and merged charter	Sandy explained merger process. Recommended that we send this to cochair list for 30 days for merger and name change approval. PEST in future may change name to Digital Services. <b>Motion to approve merger of the two groups with name change to PEST.</b> Brian proposed, Jean seconded. Discussion - should you look at doing name change now? Group decided no. <b>Motion approved by general consent.</b> Brian will now send out for 30 days and we will tell Anne.	
Management	Round Robin	No additional discussion	
Adjournment	2:15		

## Supporting Documents

Outline Reference	Supporting Document
Minute Approval	

## Tasks



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