

T3SD WGM-20181001

Quorum Requirements (Chair +4 SD Reps for "decision making") or (Chair +3 SD Reps for "direction setting") Met: <?>

Attendee	Name	Affiliation
x	Andy Stechishin	HL7 T3SD Co-Chair
x	Sandy Stuart	HL7 T3SD Co-Chair
	David Burgess	Electronic Services & Tools
	Elizabeth Newton	Electronic Services & Tools
x	Michael Van der Zel	Electronic Services & Tools
x	Brian Pech	Electronic Services & Tools
x	Sandy Stuart	Process Improvement
	Rick Haddorff	Project Services
x	Freida Hall	Project Services
x	Brian Pech	Publishing
	Dave Hamill (non voting)	HL7 PMO Office

Meeting Admin

1. Roll Call –
2. Approve Agenda -
 - As posted
3. Approve Meeting Minutes - [Sept 17](#)
 - **Motion:** Approve as posted Sandy/Brian unanimous
4. Steering Division Topics
 - DMP
 - Quorum needs to be adjusted to new SD size
 - **Motion:** Change quorum to chair plus 2 Sandy/Freida unanimous
 - Role of advisory groups in SD
 - Wait and see how this develops
5. Member Group Updates
 - Electronic Services & Tools
 - Confluence, confluence
 - Process Improvement
 - Ken Rubin is a new interim co-chair, Ken has agreed to do a newsletter for marketing, looking at reviving the mentors program as a sign up at each WGM
 - Project Services
 - Nothing to report, meet on Thursday
 - Publishing
 - Will look for a new co-chair for both V2 an FHIR publishing responsibilities
 - Fast Healthcare Interoperability Resources (FHIR) Management (Liaison, Brian Pech)
 - Blazing ahead
 - Product Line Architecture (Liaison, Brian Pech)
 - Not meeting at present
6. Work Group Health
 - Discussed
7. TSC meeting Report
 - There was concern for the special FHIR ballot. Discussed the new cycle for PSS's. Austin checked if there were any issues
8. New Business
 - none
9. Meeting adjourned at 9:43 PM Eastern