

Work Groups Migrating to Zoom

Phase 1 encompasses Work Groups that have numerous Conference Calls per week

Work Group Co-Chairs,

Based on the volume of conference calls, about 15 Work Groups have been selected as candidates for HL7's initial rollout of Zoom accounts for remote conferencing.

Co-Chairs of those 15 Work Groups: In the table below, enter whether you want to move to a Zoom account (yes/no), add your name and the date you filled in your answer.

If you'd like to move from your current conference call/screen sharing platform to a Zoom account provided by HL7, the PMO can take the next steps to make that happen.

If you're satisfied with your current set up, that's fine, moving to Zoom is not required at this time.

The PMO will check the table periodically and reach out to those that want to move to Zoom.

Phase 1 Work Groups (those with the most conference calls per week)

Co-Chairs of those 15 Work Groups: In the table below, enter whether you want to move to a Zoom account (yes/no), add your name and the date you filled in your answer.

High Call Volume Work Group	Does WG Want a Zoom Acct? Co-Chair Enters: Yes/No, Name, Date INDICATE IF YOU NEED A LICENSE FOR MORE THAN 100 PARTICIPANTS	FCC ID @ lists.hl7.org	Notes
			Strikethrough text indicates HQ has created the Zoom account and modified the Conference Call calendar DJ has modified all -cc lists to accept the "No-Reply" email address from Zoom.
Biomedical Research and Regulation	Yes, Hugh Glover 2020-05-08	bio medr r-cc	
Clinical Decision-Support	Yes, Howard Strasberg, 2020-03-25	eds-ee	2020-04-22: PMO Completed account setup. Conference Calling Calendar updated. Zoom credentials/info emailed to CoChairs.
Clinical-Genomics	Yes, Kevin Power, March 25 2020 (<400)	eling ene mics-ee	2020-03-30: PMO Completed account setup. Need to work with DJ to modify the Conference Calling Calendar. Work Group has been migrated to Zoom.
CIC			Lindsey Hoggle reserved a shared account, however CIC has many calls per month for their projects. Dave suggested that they could have a dedicated Zoom account in July. Lindsey would like that to be set up.
Clinical-Quality-Information	Yes, Paul Denning, 2020-03-27 (less than 100)	eqi-ee	2020-04-17: PMO Completed account setup. Need to work with DJ to modify the Conference Calling Calendar.
Community-Based Care and Privacy (CBCP)	Yes, Suzanne Gonzales Webb, March 25, 2020 (<100)	cbhs-ee	2020-04-22: PMO Completed account setup. Conference Calling Calendar updated. Zoom credentials/info emailed to CoChairs.
Electronic Health-Records	Maybe, Mark of other WGs Janeczewski, March 27 (<30)	ehr-ee	2020-04-22: PMO Completed account setup. Conference Calling Calendar updated. Zoom credentials/info emailed to CoChairs. 2020-04-06: Mark Janeczewski would like to have EHR migrate to Zoom 1. For now we would like to wait a bit and see the experience of other WGs using Zoom, as our current platform (GoToMeeting) has been satisfactory (except one issue - see #5 below) 2. Some WGs, like ours, have several "sub" WG calls throughout the week 3. Can the Zoom account accommodate more than one WG's meetings and sub meetings simultaneously? 4. Can a WG have more than one account (due to #2 above)? 5. How good is Security? We have been using GoToMeeting and if not using a Password to get in, we have occasionally gotten a "bot" that starts playing music and making it impossible to converse
FHIR Infrastructure	Yes, Lloyd McKenzie May 29, 2020	fhir-icc	FHIR-I: The PMO will set up an account for FHIR-I in early July (all of the available accounts are currently utilized for Dev Days...once that event is over and all recordings, polls, reports are extracted, an account will free up for the PMO to set it up for FHIR-I's use)

Financial-Management	Yes, Kathleen Conner March 25, 2020	fm-ee	<p>2020-04001: Created a Zoom account; Completed changes to the conference call calendar.</p> <p>Outstanding question regarding one FM call: Should the weekly CARIN call on Monday also reference this new Zoom account, or will it continue to use the Zoom account specified in the current calendar entry?</p> <p>Would like to migrate on 4/7 or later to give WG time to adjust, and after getting consensus on the Zoom Privacy Policy and Terms of Service, which I suggest that all WGs considering Zoom licenses review. There seem to be some "gotchas" and ability to opt-out of certain downstream data collection and usage.</p> <p>Comparison about both</p> <p>Zoom is selling its users' conference data to Facebook.</p> <p>FGC Privacy Policy</p> <p>Zoom Privacy Policy</p> <p>Like OO, we would like to pilot "breakout room" functionality so we only create 1 Zoom account for multiple FM sub-WG calls. Question – how are the participants counted? Across all calls? Because we have influx of participants for different projects so hard to tell whether we need a license for more than 100 participants. If we say <100 for now, can we change that later if we find that we need it?</p>
Mobile-Health	Yes, Nathan Bette , 25 Mar 2020	mobil-ee	<p>2020-04-22: PMO Completed account setup. Conference Calling Calendar updated. Zoom credentials/info emailed to CoChairs.</p>
Orders and Observations 4	Yes, Hans 3/27/2020	ord-ee	<p>2020-03-27: PMO Completed account setup.</p> <p>We would be happy to test breakout rooms as well.</p> <p>We would be happy to start to as soon as Monday with at least one of our calls and get the others switched over as we determine how to organize breakout rooms, i.e., which calls are main and which ones are breakout. If you provide some guidance, we probably can figure out which ones should be breakout of what (we are thinking meetings that are currently right next to each other).</p>
Orders and Observations 2		ord-ee2	
Patient Care	Yes – Jay Lyle 1 April 2020	patient-care-ee	<p>2020-04-09: PMO created Zoom Account; Completed changes to the conference call calendar.</p>
Payer /Provider-Information-Exchange-Work Group	Yes – Russ Ott 4/7 /2020	pie-ee	<p>2020-04-22: PMO Completed account setup. Conference Calling Calendar updated. Zoom credentials/info emailed to CoChairs.</p> <p>Audio quality has been a continued issue for FGC infrastructure and would like to move to zoom asap.</p>
Pharmacy	Yes – Melva Peters 25 Mar 2020	pharmacy8	<p>2020-04-09: PMO created Zoom Account; Completed changes to the conference call calendar.</p> <p>Pharmacy's FGC ID is pharmacy8, not pharmacy ee. Scott M. Robertson 25 Mar 2020</p>
Security	Yes, Kathleen Conner March 25, 2020	security-ee	<p>2020-04-01: Created a Zoom account; Completed changes to the conference call calendar.</p> <p>Security WG would like to migrate on 4/7 or later to give WG time to adjust, and after getting consensus on the Zoom Privacy Policy and Terms of Service, which I suggest that all WGs considering Zoom licenses review. There seem to be some "gotchas" and ability to opt-out of certain downstream data collection and usage.</p> <p>Comparison about both</p> <p>Zoom is selling its users' conference data to Facebook.</p> <p>FGC Privacy Policy</p> <p>Zoom Privacy Policy</p> <p>Like OO, we would like to pilot "breakout room" functionality so we only create 1 Zoom account and use for FHIR Security, Security, and any other Security WG calls. But I'm not finding information about how that works. Dummer that Zoom doesn't track participants without making them register. We depend on the FGC roster to make sure we have the roll done correctly, and also to track lurkers.</p> <p>Question – how are the participants counted? Across all calls? Because we have influx of participants for different projects so hard to tell whether we need a license for more than 100 participants. If we say <100 for now, can we change that later if we find that we need it?</p>
Structured Documents	Yes, Austin Kreisler March 26, 2020	structured-ee	<p>2020-04-09: PMO created Zoom Account; Completed changes to the conference call calendar.</p>
Vocabulary	Yes – Reuben Daniels 25 Mar 2020 (<100)	vocabulary-ee	<p>2020-04-22: PMO Completed account setup. Conference Calling Calendar updated. Zoom credentials/info emailed to CoChairs.</p>

Phase 2 Work Groups that are interested in piloting the 'shared Zoom accounts'

Phase 2: Ideally, we'd like to provide shared Zoom accounts to be used by WGs that meet infrequently. Phase 2 will begin at a yet to-be-determined date. HQ is investigating how this process will work. We're hoping a shared calendar of the available accounts can be created in the Confluence/Jira space

We would like to gather a list of Work Groups that are interested in a shared Zoom account.

Co-Chairs: For Work Groups not listed in the Phase 1 table above, enter your Work Group and Co-Chair Name to indicate you are interested in a 'shared Zoom account'.

Shared Zoom Account Check-Out/Reservation Confluence Page

Work Group	Co-Chair Name, Date	Notes/Comments
Policy Advisory	Jamie Ferguson March 25	Monthly & ad hoc calls <25 participants, plus occasional ad hoc webinars >100 participants
Devices	Todd Cooper March 25	We currently have multiple weekly calls per the Devices on FHIR work and anticipate more (weekly) with the emerging SDC+FHIR work
Arden Syntax	Yes, Robert Jenders, 2020-03-25	ardensyntax is the listserv
Clinical Interoperability Council	Yes, Lindsey Hoggle, March 25, 2020 (less 100)	We now meet second and fourth Thursdays for CIC; two calls on Wednesdays for sponsored projects and third Thursday for another sponsored projects.
Service Oriented Architecture	Vincent McCauley March 25	Weekly meetings across 4 time zones Europe, Australia, USA East + West coast- Free Conference Call has proved unworkable in Italy
Cross Group Projects	Floyd Eisenberg - March 28 (less than 100)	Bi-weekly meetings of the full WG, weekly meetings of one sub-group working with a specific project.
Emergency Care	Laura Heerman-Langford	Laura emailed Dave requesting to have EC WG migrate to Zoom
Accelerators	Carmela Couderc	
PEST	Dave Hamill	Dave Hamill entered PEST as a pilot participant
BRR	Hugh Glover	Joined pilot in June
HTA	Reuben Daniels	Joined pilot in July