
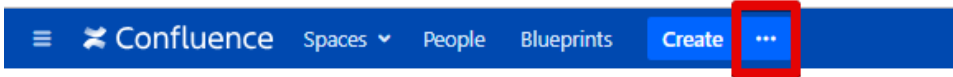


# How to Create a Publication Request from Template

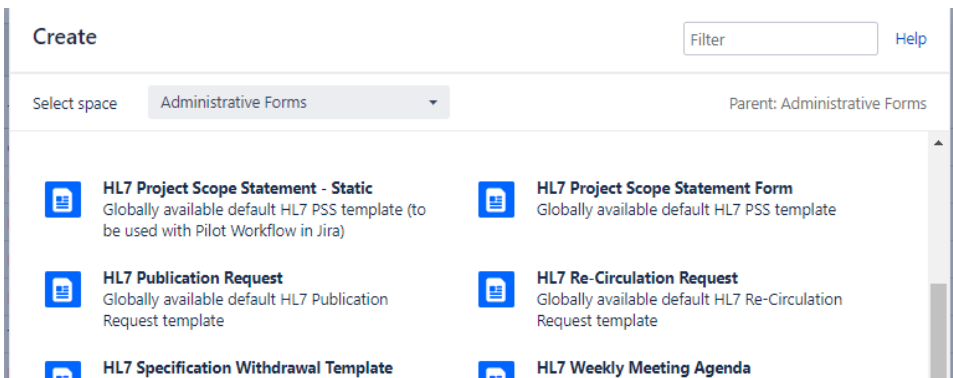
 Navigate to a page in the Confluence space (check the breadcrumb path above) where you'd like to create your new Publication Request before you follow the steps below.

## Step-by-step guide

1. Select the ellipsis at the top next to "Create". (If you only see two options for templates show up, select "Show More" to reveal all templates.)



2. Select "HL7 Publication Request"



3. Enter the Project name or the Balloted Name as the "Page title".

Page title

1. Enter a title in the Page Title field above

2. Click the 'Publish' button in the lower right corner of the page; the Publication Request form will appear



4. Select "Publish" at the bottom right.

Test Project

To Create a New Project Scope Statement, do the following:

1. Enter your Project Name in the Page Title field above

2. Click the 'Publish' button in the lower right corner of the page; the PSS form will appear



Changes saved  

5. A page with your publication request name as title will appear. The form present on this page is what you will fill out.

publication request demo  
Created by user latest 2 minutes ago

Publication Request

Standard Material/Document  Normative  Informative  Prerequisite  STU  STU Extension  Unpublished STU Update

Date of Request

End date of the current STU period

HL7 Work Group making this request and date

URL of approval minutes

HL7 Product Management Group / date

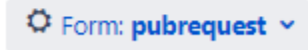
URL of approval minutes

Is the artifact ready for final publication?

Description of qualifiers for publication.

Tool name used to produce the machine processable artifacts in the IG

6. Once you have completed the form, select "Save"



NOTE: Once you save, your form will display on the page as an editable table. This table can be edited by selecting the blue "Edit" button.

publication request demo  
Created by user latest 2 minutes ago

<input type="button" value="Edit"/>	<input type="button" value="Delete"/>	Publication Request
Publication Request		
Standard Material/Document		
Date of Request		
Use Period		
Reason for extension, timeline, and actions		
Original Publication Date		
End date of the current STU period		
Length of the requested extension		
Review Process		
HL7 Work Group making this request and date		
URL of approval minutes		
HL7 Product Management Group / date		
URL of approval minutes		
Is the artifact ready for final publication?		No
Description of qualifiers for publication.		
Tool name used to produce the machine processable artifacts in the IG		
The name of the "IG artifact" within the context of the above mentioned tool.		
Published Name of the Standard for which request is being made		

Questions? Email [webmaster@hl7.org](mailto:webmaster@hl7.org)



Unknown macro: 'cloak'