

# 2019-10-17 Atlassian Developers Meeting Agenda (3 pm EDT)

Date

17 Oct 2019

Item	Who	Notes
Agenda Review	LC	<ul style="list-style-type: none"><li>•</li></ul>
Roll Call	LC	<ul style="list-style-type: none"><li><input checked="" type="checkbox"/> Wayne Kubick</li><li><input checked="" type="checkbox"/> David Johnson</li><li><input checked="" type="checkbox"/> Lorraine Constable</li><li><input type="checkbox"/> Tony Julian</li><li><input checked="" type="checkbox"/> Lloyd McKenzie</li><li><input checked="" type="checkbox"/> Ted Klein</li><li><input checked="" type="checkbox"/> Jean Duteau</li><li><input type="checkbox"/> Josh Procius</li><li><input type="checkbox"/> Marc Duteau</li><li><input type="checkbox"/> Andrew Statler</li><li><input checked="" type="checkbox"/> Dave Hamill</li><li><input type="checkbox"/> Jessica Snell</li><li><input checked="" type="checkbox"/> Patrick Loyd</li></ul>
Announcements / Administration	LC	Next Call? 4ET Oct 25th
Webmaster's Report	DJ/JP	<ul style="list-style-type: none"><li>• Nothing to report - looking forward to what is happening on UTG and builders</li></ul>

Ballot Project	LM/JD	<ul style="list-style-type: none"> <li>• Go/no go for migration</li> <li>• <a href="#">Transition to Jira Tracker Final.docx</a></li> </ul> <p>Conversion not happening this weekend.</p> <p>Waiting on Richard Esmond on the breast cancer ballot spreadsheet.</p> <p>Still working on getting Jira to receive and then parse a spreadsheet</p> <p>Conversion process not yet complete, have selected a solution. There will be a dashboard widget to trigger the upload. Email will be sent with errors and issues on upload.</p> <p>Still need to write the validation rules. Need to work out how to do a rollback if there is a problem. Dependencies between the specification feedback issues and the ballot issue that points to it. LOE - 15 to 20 hours of coding and debugging. Elapsed time - aiming for end of day on Monday</p> <p>Need to follow up on data cleanup next week. Suggest that it is reasonable that by the 28th the data is clean and the import tool working- go back to the TSC and say when can we go. Lloyd not available on the 2nd, weekend of the 9th is still possible</p> <p>As soon as we know the import is working can do the communication and HQ clean up</p> <p>Need to inform early ballot they will be spreadsheets. We will need to load the results into either Gforge or Jira, depending on the timing.</p> <p>Need to determine who is testing the import and load propose Patrick. Also include verifying the ability to extract to a ballot spreadsheet.</p> <p>Training videos - Jean consulted with Marc, suggestion is to make a bunch of small topic videos. The intent would be to watch them all in order eg - a reviewer playlist; a tracker manager playlist, etc. Can we get going with comment submission and work group tracker management. For administration; run a Webex session and record it.</p>
STU Comment Jira Migration	AS	no update
JIRACon Project	LC/JP	<ul style="list-style-type: none"> <li>• TSC pss pilot workflow change - Project concept form discussion happened yesterday. Josh is putting together a draft form for the project concept entry. Current plan is to distribute concepts to the co-chair list, and have staff triage to determine if it needed other review</li> </ul>
UTG Project	TK	<ul style="list-style-type: none"> <li>• as a result of discussions with Grahame in Atlanta, will change how they publish to align with the rest of the FHIR publishing process</li> <li>• Ted walked through what is currently build on the Jira architecture</li> <li>• Aim to complete the development by end of year - walk through with TSC mid January</li> <li>• currently publishing value sets for normative specs. Discussion about value sets for inflight IGs.</li> <li>• working on content debugging and handling imports for v2 and v3, etc</li> <li>• Looks like we can automate what we need without outside consulting help</li> </ul>
Other projects	WK/JP	<p>Co-chair handbook -</p> <ul style="list-style-type: none"> <li>• Ken has been working on quick start accelerator guides rather than the co-chair handbook</li> <li>• Need to finish review of the resource list - That was on Patrick's plate</li> </ul>
Adjournment		15:50 ET