

San Antonio WGM Agenda/Minutes 2019-01-14

Date	14 Jan 2019
Chair	Floyd Eisenberg
Scribe	Melva Peters
Location	Frio

Attendance

Name	Affiliation	Term Expires	Attending
Martin Hurrell	Anesthesia	Jan 2020	
Ellen Torres		May 2019	
John Walsh		Sep 2019	
Edward Helton	Biomedical Research and Regulation	May 2019	x
Hugh Glover		May 2020	
Myron Finseth		Jan 2020	x
Boris Brodsky		Sep 2019	
Guilherme del Fiol	Clinical Decision Support	Jan 2020	
Robert Jenders		Sep 2019	
Kensaku Kawamoto		Sep 2019	
Howard Strasberg		Sep 2020	
Bryn Rhodes		Jan 2019	x
Amnon Shabo	Clinical Genomics	May 2020	
Robert Freimuth		Jan 2019	x
Kevin Power		Jan 2019	x
Gil Alterovitz		Jan 2020	x
Bob Milius		Sep 2020	x
Russell Leftwich	Clinical Interoperability Council	Sep 2020	
Mitra Rocca		Jan 2019	
Laura Heermann Langford		Sep 2019	x
Patricia Craig	Clinical Quality Information	Sep 2019	x
Floyd Eisenberg		May 2020	
Yan Heras		May 2019	
Kanwarpreet Sethi		May 2019	
Juliet Rubini		May 2020	x
Jonathan Coleman	Community Based Care and Privacy	Sep 2020	
James Kretz		May 2020	
David Pyke		Sep 2020	x
Suzanne Gonzales-Web		May 2020	x
Melva Peters	Clinical Steering Division	Dec 2020	x
Floyd Eisenberg		Dec 2019	x
Dominik Brammen	Emergency Care	Sep 2020	
Laura Heermann Langford		Jan 2020	
James McClay		Sep 2019	x

Todd Cooper	Health Care Devices	Jan 2020	x	
Chris Courville		Jan 2019		
John Garguilo		Sep 2020		
John Rhoads		May 2020	x	
Russell Leftwich	Learning Health Systems	Sep 2020		
John Roberts		Sep 2019		
Stephen Chu	Patient Care	May 2020		
Laura Heermann Langford		Sep 2019		
Emma Jones		May 2019	x	
Jay Lyle		Jan 2020		
Michelle Miller		May 2019	x	
Michael Tan		Sep 2019		
Michael Padula		Sep 2019	x	
Jean Duteau		Pharmacy	May 2019	
John Hatem			Sep 2019	x
Melva Peters	Sep 2019			
Scott Robertson	May 2019		x	
Erin Holt	Public Health	Jan 2019	x	
Nell Lapres		Jan 2019		
Joginder Madra		Sep 2020	x	
Craig Newman		Sep 2019	x	
Laura Rappleye		Sep 2019	x	

Agenda/Minutes

Roll call

Introduction of Guests

Review Agenda

- Reviewed agenda - no additional agenda items

Approval of Minutes from Previous WGM

- [2018-10-01 CSD WGM Agenda](#)
- MOTION to approve October 2018 WGM Minutes - Juliette (CQI)/ Bryn (CDS) - Carried - 11-0-0

Approval of Minutes from Teleconference

- [2018-11-28 CSD Teleconference Minutes](#)
- Motion to approve minutes from teleconference with correction of CBCP acronym - Suzanne (CBCP)/Laura (PH) - Carried - 11-0-0

Announcements

Co-Chair Elections

- All individuals interested in running must submit a nomination, including current and interim co-chairs.
- Co-chairs must maintain their membership throughout their term. Section 09.02.04.04 of the GOM states "Should a seated co-chair experience a change in membership status due to either the loss of individual membership or loss of membership by their organization or Affiliate; that individual shall immediately step down from the position of co-chair." Co-chairs that do not renew their membership will receive notification that they need to renew ASAP. If they do not renew, the co-chairs of the appropriate work group will be notified that the position is up for interim election then regular election at the next WGM.
- Work Groups with co-chair positions expiring May 2019
 - Election schedule:
 - Feb 22: Deadline to notify HQ of additions/changes/corrections to co-chair openings
 - Feb 27: Call for nominations
 - Mar 15: Nominations Close
 - Mar 29: Co-chair statements due

- April 3: Co-chair statements emailed to members

Steering Division	Work Group	Co-Chairs up for Election
Clinical	Anesthesia	Ellen Torres
	Biomedical Research and Regulation	Ed Helton
	Clinical Quality Information	Yan Heras Kanwarpreet Sethi
	Patient Care	Emma Jones Michelle Miller
	Pharmacy	Jean Duteau Scott Robertson

Also: CBCP, Public Health and Clinical Genomics due to co-chairs stepping down. Work Groups should notify Karen at HQ to ensure that the co-chair election is included in May.

Reminders

Project Scope Statement Submission Deadline

- May 2019 Cycle
 - For PSS intending to ballot an artifact in the May Ballot Cycle - Must submit PSS to PMO and Steering Division - **Sunday, January 27th**
 - Work Groups will need to monitor the progress of their scope statements to ensure that they obtain the necessary US Realm Steering Committee, FMG, Steering Division and TSC approvals before the ballot opening date of **March 24, 2019**
 - Submit Notice of Intent to Ballot - February 17, 2019
 - Please use the latest version of the Project Scope Statement template: [Latest Version of PSS](#)
- September 2019 Cycle
 - For PSS intending to ballot an artifact in the September Ballot Cycle - Must be approved by TSC by **April 7, 2019**

Calendars

- View the new Balloting, Content Submission, Voting, and Working Group Meeting Schedules on Confluence at: <https://confluence.hl7.org/display/HL7/HL7+Calendars>

Updates from the TSC

- Confluence PSS Form - now available for use
 - Encourage all WGs to transition to use of the Confluence PSS
- Confluence Project Scope Statement Workflow - will be piloted
 - if you are interested in participating - there will be a signup on the Confluence home page - [Confluence/Jira PSS Pilot](#)

Work Group Health Review

- [ClinicalSDWorkGroupHealth2019Jan.pdf](#)
- Great job! All CSD Work Groups were Green!
- Healthiest Work Groups:
 - Clinical Decision Support
 - Clinical Quality Information
 - Emergency Care
 - Patient Care
 - Public Health
 - Pharmacy

PBS Metric Review

- [PBS_Metrics_20190109_2019JanWGM.xlsx](#)
- Please review the PBS Metrics - pay attention to 5 Year Anniversary - you may have standards where reaffirmation is expiring - you need PSS to reaffirm or withdraw

New Business

Dental Interoperability Project Update (Todd Cooper)

- goal is find out value of exchanging dental information - use cases, stakeholders
- Investigative project #1422 - sponsored by Patient Care
- White paper is being developed - hope to have draft publishable by the end of January
- once this is completed, will have a discussion about next steps
- Will distribute through CSD co-chairs for comment
- Send other interested stakeholders to [Todd Cooper](#) if you are aware of any

da Vinci eCDx

The PSS is located at: <https://confluence.hl7.org/pages/viewpage.action?pageId=39158657>

- Discussion of how to handle the project that crosses over multiple domains/Work Groups
 - Concerns raised over the size of the project
 - Request is for a WG as a primary sponsor and co-sponsoring WG and/or interested parties
 - Thursday Q2 - joint SD/Patient Care meeting - CIC will try to join this
 - Need to understand the expectations of co-sponsors and interested party so Work Groups can make a decision
 - Can't expect the WGs to always go to the project team. Should go to the WG
 - Work Groups that are interested in participating as a co-sponsor or interested party - should contact Viet Nguyen (vietnguyen@stratametrics.com) by January 14, 2019
- Bob Dieterle to provide slides and links and contact information
Da Vinci eHealth Record Exchange 20190115 V1.1.pptx

Governance

- Move to Confluence
 - eVotes using Confluence: [E-Votes](#)
- [CSD Mission and Charter](#)
 - motion to approve: Jim (EC)/David (CBCP) - 11-0-0 Carried
- [CSD DMP](#)
 - motion to approve: David (CBCP)/Todd (DEV) - 11-0-0 Carried

Project Scope Statement Votes

- none were presented