

2019-10-14 TSC Agenda/Minutes

TSC will hold a Conference Call at 11AM Eastern time, each Monday except during scheduled face-to-face Working Group Meetings unless otherwise noted.

GoToMeeting at <https://global.gotomeeting.com/join/426505829> using VOIP

For those without access to microphone/speakers:

US: +1 (224)501-3318

Canada: +1 (647)497-9379

Italy: +39 0 230 57 81 80

Access Code: 426-505-829

GoToMeeting ID: 426-505-829

Alternate FCC Meeting Coordinates (in the event of GoToMeeting failure):

Join the online meeting: <https://join.freeconferencecall.com/tscadmins>

Dial-in number (US): (605) 313-4118

Access code: 178928#

International dial-in numbers: <https://fccdl.in/i/tscadmins>

Online meeting ID: tscadmins

HL7 TSC Meeting Minutes	Date: 2019-MM-DD
Location: GoToMeeting ID: 426-505-829	Time: 11:00 AM U.S. Eastern
Facilitator: Austin Kreisler	Note taker(s): Anne Wizauer

Quorum = chair + 5 including 2 SD represented				yes/no			
Chair/CTO		ArB		International Affiliate Rep		Ad-Hoc	
x	Austin Kreisler	Regrets	Tony Julian		Jean Duteau	x	John Roberts, GOM Expert
x	Wayne Kubick	Regrets	Lorraine Constable	x	Giorgio Cangioli		
Clinical		Infrastructure		Administrative		Organizational Support	
x	Melva Peters	x	Paul Knapp	Regrets	Mary Kay McDaniel	x	Sandra Suart
x	Floyd Eisenberg	x	Rob McClure	x	Riki Merrick		Virginia Lorenzi
ex officio		Invited Guests		Observers		HL7 Staff	
x	Calvin Beebe (HL7 Chair) w/vote	x	Gay Dolin			x	Anne Wizauer
	Chuck Jaffe (CEO) wote	x	Lisa Nelson			.	
		x	Amol Vyas			.	
		x	Mark Roberts				
		x	Brett Marquard				

Agenda

1. Housekeeping
 - a. Introduction of visitors (including declaration of interests)
 - b. Agenda review and approval -
 - c. Approve Minutes of [2019-10-07 TSC Agenda/Minutes](#)
2. Approval items from **last week's e-vote referred for discussion:**
 - a. [TSC Mission and Charter Review](#)
 - b. [Project Approval Request](#) by the Mobile Health WG of the Infrastructure SD for *Mobile Health App Data Exchange* at Project Insight 1551
3. Approval items for this week:
4. Discussion topics:
 - a. Results of ARB review of CARIN Blue Button Material
 - i. TSC extended approval deadline through 10/21
 - b. Status updates on US Core and C-CDA Companion Guide publication - anticipated schedule/current issues
 - i. Deal with Tabled Motion
 - c. [FHIR Ballot Review Checklist](#)
 - d. When do we want have our 1.5 hour TSC call in November?
 - e. [Action item review](#)
5. Parking Lot
 - a. How much variability does the TSC want to allow in standing up Jira trackers for various product families and products not covered by product families?
 - b. Naming convention/communication to management groups
 - c. Question regarding approval of ballot content on main WG call vs. project call
 - d. How to implement US Realm policies on use of US Core profiles and FHIR/C-CDA
 - e. [FAQ_Release Clarifications](#) - questions from Mary Kay
 - f. Cochair Handbook Task Force
 - g. [Project management artifact list from Project Services](#)
 - h. [Definition of Errata and Technical Correction](#)
 - i. Tony will investigate status.
 - i. Look into ways to integrate new projects into HL7 including resource requirements - MK
 - j. Archetype publication for CIMI
 - k. Task force for review of board committees
 - l. Common location for WG administrative documents - question from EST
 - m. How groups are to interact with publishing, EST, Vocabulary, HTA

Minutes

1. Housekeeping
 - a. Introduction of visitors (including declaration of interests)
 - i. Numerous guests representing items under discussion topics
 - b. Agenda review and approval -
 - c. Approve Minutes of [2019-10-07 TSC Agenda/Minutes](#)
 - i. Minutes accepted via general consent
2. Approval items from [last week's e-vote](#) referred for discussion:
 - a. [TSC Mission and Charter Review](#)
 - i. Reviewed comments.
 - ii. Change "strategic initiatives" to "strategic goals" and link to them (make sure it's a permalink). Should say strategic goals of HL7 board.
 - iii. Will be working to better align our work with the strategic goals.
 - iv. maintain a common understanding and an effective focus...
 1. add identify and bring forward recommendations to the board
 - b. [Project Approval Request](#) by the Mobile Health WG of the Infrastructure SD for *Mobile Health App Data Exchange* at Project Insight 1551
 - i. Main issue is that it is marked universal but it is not clear what kind of international engagement will occur. As they continue with the investigative project they need to secure international participation. Should amend their scope to address that.
 1. MOTION to approve conditional upon revision of scope to bring in international participation for the continuation of this project: Paul/Sandy
 2. VOTE: All in favor (7-0-0)
 - Paul Knapp and Rob McClure to communicate request for updates to scope of Mobile Health App Data Exchange project to project leads
3. Discussion topics:
 - a. Results of ARB review of CARIN Blue Button Material
 - i. TSC extended approval deadline through 10/21
 1. ARB approved it with some comments that need to be addressed, but saw no reason to hold up the project due to external content.
 - a. MOTION to approve the project: Paul/Sandy
 - b. VOTE: All in favor (7-0-0)
 - c. Project qualifies for the 2020 Jan ballot having met the extension deadline
 - d. Amol asks about next steps. Melva asks him to reach out to her and she will walk him through the FHIR IG process.
 - b. Status updates on US Core and C-CDA Companion Guide publication - anticipated schedule/current issues
 - i. Both items will likely be cited in regulation
 1. US Core: Brett here to represent the project. Brett states that they have all of the comments implemented. The only hiccup is a report of vocabulary issues around Condition and Procedure that resulted in two new trackers that have to be dealt with. These will be handled this Thursday. The changes currently look non-controversial. FMG is doing an e-vote on the publication request this week. Paul: Additional vocabulary surfaced in relation to Da Vinci around MedicationRequest. Brett states that issue will be handled in a future release. The publication request will go to Structured Documents this Thursday. Once the FMG approval has been secured it will come to TSC. Will likely go to TSC e-vote on the 22nd. If that schedule holds it will be published in time.
 2. C-CDA Companion Guide: Lisa here to represent the project. Lisa presents the scope, ballot results, progress to date, risks. Notes that they don't have enough affirmatives to pass. Will need to get withdrawals of negatives. Need to identify mitigation steps if they don't pass ballot. Brett is confident that they can get sufficient negatives withdrawn. Lisa goes through anticipated milestones. If it's ready on the 24th we could do a special e-vote.
 - ii. Deal with Tabled Motion to allow Austin and/or Wayne to approve publication when the requests come forward
 1. MOTION to allow Austin or Wayne to review/approve upcoming publication requests for US Core and the C-CDA Companion Guide due to impending US regulatory requirements
 2. MOTION withdrawn
 3. Will handle through special e-votes or on calls
 - c. [FHIR Ballot Review Checklist](#)
 - i. Carry forward
 - d. When do we want have our 1.5 hour TSC call in November?
 - i. Will send out a Doodle poll to determine the best Monday
 - e. [Action item review](#)
 - i. Carry forward
4. Adjourned at 12:00 pm Eastern