

Wednesday Q3 - Minutes

Date

31 Jan 2018

Attendance can be found [here](#)

Co-Chair and Key Participant information can be found on the Agenda found [here](#)

Discussion items - Glossary (see [Glossary Project](#))

Time	Item	Who	Notes
1:45	Glossary review	Heather	<ul style="list-style-type: none">• Details now in the glossary projet page include:<ul style="list-style-type: none">• a link to a google document spreadsheet of our decisions and status for each term considered.• a copy of the presentation on glossary provided to HL7• a copy of the glossary development draft process• a link to skmtglossary.org - the open tool for SDO glossary maangement
	Glossary Calls	Heather	We have already had calls to progress the key glossary items and will forward to the Vocab committee those items which are not yet resolved. No further calls planned.

Action items

- Heather Grain to update the skmt to reflect the changes agreed
- [Ted Klein](#) include specific items not resolved and requiring contributions from the larger group on the Vocab conference call - see spreadsheet these are coloured orange.