

# 2020-03-20 Atlassian Developers Meeting Agenda (4:00 pm EDT)

Date 20 Mar 2020

- Item	Who	Notes
Roll Call	LC	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Wayne Kubick</li> <li><input type="checkbox"/> David Johnson</li> <li><input checked="" type="checkbox"/> Lorraine Constable</li> <li><input type="checkbox"/> Tony Julian</li> <li><input checked="" type="checkbox"/> Lloyd McKenzie</li> <li><input type="checkbox"/> Ted Klein</li> <li><input type="checkbox"/> Jean Duteau</li> <li><input checked="" type="checkbox"/> Josh Procius</li> <li><input type="checkbox"/> Marc Duteau</li> <li><input type="checkbox"/> Andrew Statler</li> <li><input checked="" type="checkbox"/> Dave Hamill</li> <li><input type="checkbox"/> Jessica Snell</li> <li><input checked="" type="checkbox"/> Patrick Loyd</li> <li><input checked="" type="checkbox"/> Melva Peters</li> <li><input type="checkbox"/> <a href="#">Click to add a new task...</a></li> <li><input type="checkbox"/> Austin Kreisler</li> </ul>
Ballot Project	LM/JD	<ul style="list-style-type: none"> <li>• Melva working on a plan with Lloyd and Don Lloyd to move this forward</li> <li>• Spreadsheet import process is now fixed.               <ul style="list-style-type: none"> <li>• Logic to deal with some of the validation needed to be fixed</li> <li>• created an item in source control to retrieve out of Jira</li> <li>• do we need an additional test case?</li> </ul> </li> <li>• Need to get the dev environment to the point where it is comparable to prod</li> <li>• regard the sync of dev/test and prod - we can import and export issues as well as configuration. It takes a long time to load the full set.</li> <li>• Should we create a small test set. Would be most useful if we were going to do regression testing.</li> <li>• Wants to add additional capability for administrators so need workflow updates</li> <li>• goal for workflow changes is this weekend. Then need to assess what is left for ToDos</li> <li>• Assess what is done and what remains plus estimates</li> </ul>
Webmaster's Report	DJ/JP	<ul style="list-style-type: none"> <li>• No new changes - business as usual</li> </ul>
JIRACon Project	LC/JP	<ul style="list-style-type: none"> <li>• Resource proposal migration</li> <li>• Migrating FHIR materials - some clean up and consolidation required</li> <li>• trouble shooting notifications for people who watch pages</li> <li>• Covid-19 information page - also created a blog and posted on chat.fhir.org</li> <li>• Setting up a check in / check out for zoom licenses and scheduler               <ul style="list-style-type: none"> <li>• budgeting for 50 licenses, probably actively managing 20 - 30 groups</li> <li>• what is the schedule? roll out to the busier groups first dedicated lines. Tentative goal mid-may</li> </ul> </li> <li>• Zulip migration Monday</li> </ul>
STU Comment Jira Migration	MP	will be pulled int GForge migration plan

UTG Project	TK	<ul style="list-style-type: none"> <li>• UTG content testing complete <ul style="list-style-type: none"> <li>• We received very useful feedback from the testers</li> <li>• All resulting issues have been reviewed and prioritized</li> <li>• Report of testing approach including issues found ant their priority on Confluence <a href="https://confluence.hl7.org/display/VOC/Participating+in+UTG+Content+Testing">https://confluence.hl7.org/display/VOC/Participating+in+UTG+Content+Testing</a></li> </ul> </li> <li>• UTG Content Release 1 scheduled for 4/1/20 (this is an immediate priority) <ul style="list-style-type: none"> <li>• All critical content fixes must be in prior to publishing Release 1</li> <li>• Final import of content to occur prior to Release 1</li> </ul> </li> <li>• Pilot testing (4/13/20) <ul style="list-style-type: none"> <li>• For Pilot test change proposals for the HL7 Terminology source of truth, we only want those proposals that have been endorsed explicitly and deliberately by the sponsoring WGs</li> <li>• Pilot testers are being recruited based on NIBs</li> <li>• Findings from Pilot to be shared with TSC to inform Go Live decision</li> </ul> </li> <li>• Post-Pilot Cleanup and System Test (after Pilot) <ul style="list-style-type: none"> <li>• Address any critical issues that may arise from Pilot</li> <li>• Perform final testing</li> </ul> </li> <li>• Go Live (early May 2020) <ul style="list-style-type: none"> <li>• When TSC deems ready</li> </ul> </li> </ul> <p>Remaining open tasks</p> <p><a href="https://confluence.hl7.org/display/VOC/UTG+Project+Tasks">https://confluence.hl7.org/display/VOC/UTG+Project+Tasks</a></p> <p>Lloyd finishing up the mif generation code</p>
Other projects	WK/JP	<p>Jira governance discussion - reviewed <a href="#">Proposed JIRA Governance</a></p> <p>Suggested 1 for each product family specification and a project for internal governance -</p> <p>Current workflows documented: <a href="#">JIRA Workflows</a></p> <p>Will review existing projects in Jira and clean them up</p>
Announcements / Administration	LC	Next call April 3
Adjournment		