

2020-02-03 ARB/SGB Sydney WGM Agenda/Minutes

Attendees Present

Chair: [Anthony Julian](#)
 Scribe: [Anne Wizauer](#)

	Name
x	Calvin Beebe
	Chris Chute
x	Lorraine Constable
x	Tony Julian
x	Paul Knapp
R	Austin Kreisler
x	Wayne Kubick
x	Thom Kuhn
	Rik Smithies
x	Sandy Stuart
x	Jane
x	Ron Parker
x	Cecil Lynch
x	Hugh Glover
x	Zoran Milosevic
x	Reuben Daniel
x	Brian Pech
x	Guests from Saudi Arabia

OPEN ACTION ITEMS:

Description	Due date	Assignee	Task appears on
<input type="checkbox"/> Combine Proposed Rules: Lifetime of Standards with Characteristics of Standards Categories and update the terms in that document			2019-12-18 SGB Agenda /Minutes
<input type="checkbox"/> Paul Knapp to send documentation to the cochairs of HTA and Vocabulary noting that we've drafted precepts on external terminologies and highlight questions on their currency document.		Paul Knapp	2019-11-06 SGB Agenda /Minutes
<input type="checkbox"/> Paul Knapp and/or Lorraine Constable to communicate the motion on the policy on the use of retired or legacy HL7 code systems to Vocab and HTA on an upcoming Vocab call (from 2019-09-20 SGB WGM Agenda /Minutes)		Paul Knapp	2019-09-20 SGB WGM Agenda /Minutes
<input type="checkbox"/> Paul Knapp to create a draft of generalized FHIR Ballot Expectations (from 2019-09-20 SGB WGM Agenda/Minutes)		Paul Knapp	2019-09-20 SGB WGM Agenda /Minutes
<input type="checkbox"/> Austin Kreisler will look at the TRAC risks in the December timeframe (from 2019-09-20 SGB WGM Agenda/Minutes)		Austin Kreisler	2019-09-20 SGB WGM Agenda /Minutes
<input type="checkbox"/> Lorraine Constable to draft plan on educating /communicating with cochairs on precepts (from 2019-09-20 SGB WGM Agenda/Minutes)		Lorraine Constable	2019-09-20 SGB WGM Agenda /Minutes
<input type="checkbox"/> Large group engagement for standards development		Anne Wizauer	2019-08-28 SGB Agenda

Monday, Q2:

1. Agenda review
2. Guest Presentation - Jane
3. [Errata/Technical Correction Definitions](#) from ARB
 - a. Draft a precept that families define what conformance to a normative specification means within that product family.
 - i. What are the rules around change to a normative spec?
 1. Issue brought forward from ARB
4. Continue work on [Proposed Rules: Lifetime of Standards](#)
5. Review TSC comments on [steps for establishing a product family](#) (inline on page)
6. Request from Agile Standards Task Force for SGB to develop standard language stating that a standard has been retired and should no longer be implemented, and that current standards can be accessed on [HL7.org](#)
7. Parking Lot
 - a. Definition of specification - from [2019-04-24 SGB Agenda/Minutes](#)
 - b. HTA: Referencing external vocabulary and currency of value set content.
 - i. Identify what, if any, precepts need to be created to support Referencing External Vocabulary
 - ii. Is Currency of Value Set Content within HTA's scope?
 - c. Large group engagement for standards development
 - i. [risks/precepts](#)

- d. Precept on mapping coordination - mappings should be a component of cross-family projects. How to represent mapping in a standardized way?
- e. [Precepts We Need to Develop](#) - prioritize/analyze risk
- f. Ballot vs. non-ballot feedback - check on JIRA balloting alignment with policies

Friday Q3:

1. Agenda review
2. Create a plan for BAM guidance on process for product adoption/how are new products introduced
 - a. How do we implement the BAM? SAIF
3. Ownership of content/precept on coordination with domain committees
 - a. Issue is around products crossing multiple product families - who owns those?
 - i. Draft Precept: The family of the wire format is the responsible family, and the management group of that family would manage it.
 - b. Management group vitality assessment precept
4. Communicating and enforcing precepts

Minutes

1. Agenda review
2. Guest Presentation - Jane
 - a. Jane presents on how Mayo is working to use BPM+ and FHIR together. The goal is to use this as a use case for the community and get suggestions for improvement. Zoran asks about how they plan to add the layers of policy for permissions, consent, etc. for researchers. Jane states they haven't gotten to that point yet - this will be point of care for physicians in this phase.
 - b. Group agrees this work has significant potential for benefits and value across the community
3. Tony asks all SGB members to review action items
4. Continue work on [Proposed Rules: Lifetime of Standards](#)
5. [Errata/Technical Correction Definitions](#) from ARB
 - a. SGB: Draft a precept that families define what conformance to a normative specification means within that product family.
 - i. What are the rules around change to a normative spec?
 1. Issue brought forward [from ARB](#)
 - b. Reviewed current version of [Errata/Technical Correction Definitions](#).
 - i. Changes to informative published balloted specifications notes using the STU update process - is that correct? May need to define a separate process or update the GOM to reflect that it can be used.
 1. Added note that Informative published balloted specifications may be made by a limited scope update process as defined by the TSC.
 - ii. Substantive changes to normative published balloted specification require a ballot but can be a limited scope if the WG wishes.
 1. MOTION to approve these updates and submit to TSC for review: Lorraine/Thom
 2. VOTE: All in favor
 - [Anne Wizauerto](#) add updated Errata Technical Correction Definitions to TSC agenda
6. Carry forward:
 - a. Review TSC comments on [steps for establishing a product family](#) (inline on page)
 - b. Request from Agile Standards Task Force for SGB to develop standard language stating that a standard

[Anne Wizauerto](#) to set up JIRA trackers for SGB using ARB model /Minutes

ACTION: [Paul Knapp](#) to ask for the most current version of Currency of Value Set Content [Paul Knapp](#) 2019-08-07 SGB Agenda /Minutes

ACTION: [Paul Knapp](#) will work on a grid with types of change/degree of review [Paul Knapp](#) 2019-05-22 SGB Agenda /Minutes

ACTION: Need to create precepts on stable identifiers for value sets, concept maps, and code systems 2019-01-18 SGB WGM

ACTION: Review proposed updates to the GOM, then determine how/where to represent SGB 2019-01-18 SGB WGM

Add Calvin's document on continuous maintenance and the decision to the SGB site. 2018-11-14 SGB Agenda /Minutes

has been retired and should no longer be implemented, and that current standards can be accessed on HL7.org

- c. Parking Lot
 - i. Definition of specification - from [2019-04-24 SGB Agenda/Minutes](#)
 - ii. HTA: Referencing external vocabulary and currency of value set content.
 - 1. Identify what, if any, precepts need to be created to support Referencing External Vocabulary
 - 2. Is Currency of Value Set Content within HTA's scope?
 - iii. Large group engagement for standards development
 - 1. [risks/precepts](#)
 - iv. Precept on mapping coordination - mappings should be a component of cross-family projects. How to represent mapping in a standardized way?
 - v. [Precepts We Need to Develop](#) - prioritize /analyze risk
 - vi. Ballot vs. non-ballot feedback - check on JIRA balloting alignment with policies