

2020-02-06 Patient Empowerment Minutes

Chair: Virginia Lorenzi

Scribe: Virginia Lorenzi

NOTE: This attendance applies if you are present at the related meeting/call, regardless if you have signed a different attendance for your WG.

Attendees

Present	Name	Present
Virginia Lorenzi	Virginia Lorenzi	x
Debi Willis	Debi Willis	x
LLoyd McKenzie	Lloyd McKenzie	
Rachel Richesson	Rachel Richesson	
Mikael Rinnetmäki	Mikael Rinnetmaki	x
Nancy Lush	Nancy Lush	
Lisa Nelson	Lisa R. Nelson	
Dave deBronkart	Dave deBronkart	
Jan Oldenburg	Jan Oldenburg	x
Marie Moen	Maria D. Moen	x
Abigail Watson	Abigail Watson	x
John Moerke	John Moehrke	
Lisa Winstel		
Juana Romero		
Bart Carlson		x
Jose Costa Texeira	Jose Costa-Teixeira	
John Keyes	John Keyes	x
Liz Murrans		
Lindsley Hoggle		

Meeting Info:

HL7 Patient Empowerment

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Agenda Topics

Agenda Outline	Agenda Item	Meeting Minutes from Discussion	Decision Link(if not child)
Management	Welcome newcomers	No newcomers this time	
Management	Agenda Approval	Approved agenda but replaced PSS discussion with upcoming WGM Room request planning	
Management	Prior call Minutes approval	Approved by general consent	
Methodology	News - devdays plans, workgroup, etc	Dave noted that additional stories have been added to the Dave DeBronkart and Morgan Gleason letter to the OMB. It was noted that some of these stories may be useful examples for some of our standards work.	
Methodology	Continue Review and update draft Mission and Charter	It was noted that the document will be reviewed on a semi-regular frequency and can be tweaked - does not need to be perfect. We then reviewed the work of the team focused on the charter since we completed mission last week. We made comments and edits on items 1 through 3 and Abigail introduced 4. The group was supportive of what we came up with - Jan planned to wordsmith the intro. The document is open for comment - your review is encouraged.	
Methodology	May WGM Meeting Planning	We explained that the requests for meeting rooms for the HL7 in person May Working Group Meeting May 16-22. One proposal was to meet early and then late in the week with members going to other meetings in between - closing meeting could help with some follow up from members' observations from other meetings. Some did not want the days too spread out. We agreed to Monday morning Q1 and Q2, Tuesday Q5 Birds of a Feather (to continue to introduce our group), and Wednesday afternoon Q3 and Q3. Several members noted they currently plan to attend.	
Management	Next Week's Agenda	Feedback from Sydney. Finish the charter part of the mission and charter and approve the document. Begin SWOT process. Here are some SWOT examples: SWOT for Patient Administration Work Group , FM WG - SWOT Analysis	
Adjournment	2:00PM	Adjourned at 1:56!	

Tasks