


# Documentation & Help

## The Basics

- 1. [What is Confluence?](#)
- 2. [A quick look at the editor](#)
- 3. [Let's edit this page](#)
- 4. [Prettify the page with an image](#)
- 5. [Get serious with a table](#)
- 6. [Lay out your page](#)
- 7. [Learn the wonders of autoconvert](#)
- 8. [Tell people what you think in a comment](#)
- 9. [Share your page with a team member](#)

## FAQ

 To sort the table below, click on the header text you'd like to sort by. IE: "Question" "Answer"

Ask a new Question!

Question	Answer	Comments	Last Updated	Edit
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When should I use a Jira Ticket and when should I use an action item in Confluence?	If you are changing an artifact, involving multiple parties, or making a multi-part change, a Jira issue is appropriate. If you are tasking items from a Conference Call or meeting an action item in Confluence is appropriate.	Mar 05, 2019 10:54
How do I edit a page when the edit button is missing?	For one of the following reasons you do not have permissions to edit the page: 1. You are not logged in. 2. You are editing a page that is only for co-chairs or other to edit	To request an account, please go to <a href="https://confluence.hl7.org">https://confluence.hl7.org</a> and select the blue "Request an Account" button.
Are published standards housed on Confluence?	No. Published standards are stored on HL7.org.	Feb 25, 2019 15:23

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Is my HL7 login and username the same as my Confluence/Jira login?

No. HL7.org has a separate system for managing it's user database. The credentials for Confluence/Jira are completely separate from those for HL7.org

Feb 25, 2019 15:17

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**How-to articles**

[Add how-to article](#)

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Title	Creator	Modified
<a href="#">How to Create a Publication Request from Template</a>	Lynn Laakso	Feb 20, 2020
<a href="#">How to Create a PSS from Template</a>	Joshua Procius	Feb 20, 2020
<a href="#">Edit Page Display Orders</a>	Joshua Procius	May 08, 2019
<a href="#">How to create a Specification Withdrawal from Template</a>	Joshua Procius	Apr 09, 2019
<a href="#">How to Create a Blog Post</a>	Joshua Procius	Mar 13, 2019
<a href="#">How to Configure Mobile Devices</a>	Joshua Procius	Feb 20, 2019
<a href="#">Printers for NDA</a>	Patrick E. Loyd	Feb 19, 2019
<a href="#">How to Adjust Notifications</a>	Joshua Procius	Feb 18, 2019
<a href="#">Creating from Templates</a>	Anthony Julian	Jan 07, 2019
<a href="#">Can I add comments without editing the page?</a>	Anthony Julian	Nov 09, 2018
<a href="#">Where did my page go and how do I move it to where I want it?</a>	Anthony Julian	Oct 01, 2018
<a href="#">Why wont my table sort?</a>	Anthony Julian	Sep 14, 2018
<a href="#">Why cant I edit the page?</a>	Anthony Julian	Sep 14, 2018
<a href="#">Creating/Editing Collaborative Spreadsheets</a>	Joshua Procius	Jul 30, 2018

### **Webinars**

[What is Confluence? -General Information](#)

[What can I do in Confluence? - Basic Workflow](#)

[How do I administer my Space? -Simple Space Administration Overview](#)

[Using Labels in Confluence - Organizing Content with Labels](#)

[Attachments in Confluence - Adding/Removing Attachments to Pages](#)

### **Style Guide**

[Work Group Homepage Example](#)

[Working Group Meeting Agenda Example](#)

[Meeting Notes Sample](#)

[Decision Log Sample](#)

## Further Support

Zulip Chat: <https://hl7.zulipchat.com/#narrow/stream/127794-Support/topic/Confluence>

Webmaster Email: [webmaster@hl7.org](mailto:webmaster@hl7.org)

## JIRA Tracking

Spec Feedback Tutorials
<a href="#">How to Bulk Edit-HL7 JIRA</a>
<a href="#">How to Comment-HL7 JIRA</a>
<a href="#">How To Create An Issue-HL7 JIRA</a>
<a href="#">How To Edit And Withdraw-HL7 JIRA</a>
<a href="#">How To Perform Record Resolution-HL7 JIRA</a>
<a href="#">How To Perform Triage-HL7 JIRA</a>

Documentation outlining JIRA [Specification Feedback](#)

## Common Useful Searches/Links

Category	Link(s)
Filters	<a href="https://confluence.atlassian.com/get-started-with-jira-core/search-for-and-filter-issues-917965366.html">https://confluence.atlassian.com/get-started-with-jira-core/search-for-and-filter-issues-917965366.html</a>
Mobile	<a href="https://confluence.atlassian.com/doc/using-the-confluence-server-mobile-app-947169252.html">https://confluence.atlassian.com/doc/using-the-confluence-server-mobile-app-947169252.html</a>