Notes from Irina from the T&F group meeting Monday 8 November

Ahead of the board meeting on Monday next week I wanted to share my summary of actions and the google spreadsheet as discussed.

The editable prioritisation matrix is now here: https://docs.google.com/spreadsheets/d/1jFQOoxdPQDt0Vm4Rjjz66mxPSXhRQSIu65OjMb9kDRo/edit#gid=1831006310 - please request access if you cannot access it and contribute.

My notes on key actions discussed:
1. Need to populate with clear documented use cases and requirements (Ben has helpfully created a tab and I suggest we first try and bring together existing documentation on this, then discuss at the next meeting how to group/rationalise or what to use and any gaps) - please link to or copy in use cases you know of
2. Kelly and Taffy to add use cases for social care
3. JK to propose implementation models / types
4. Add relevant programmes across 4 nations (these will likely be one potential driver for implementation)
5. Given that for sprint 5 we won't have the prioritisation matrix finalised, we should prioritise obvious conservative options. **Note:** My sense from the discussions and looking at programme needs in X&D is that referrals, bookings, appointments and scheduling is a good priority area for sprint 5 given it's needed by a number of use cases, has existing work to build on and we should be able to bring together use cases and implementation plans from programmes. Would welcome views from the thread before we discuss on Monday. How relevant is this to Wales, Scotland, Ireland?

We also discussed the potential dimensions to assess use cases/areas against for prioritisation. There include:
- number of dependencies
- if it's been done before for care connect
- whether needed by a programme
- if there's a PRSB standard / logical model
- implementation pull and model
- related to local needs or strategic priorities (shared care records / core information standard)

The full meeting notes will be circulated in due course, but please comment on anything missing or we didn't get round to discussing as well as thoughts on sprint 5.