HL7 UK FHIR Board Draft Minutes v1.0
10 October 2021, 13:00-14:30
via MS Teams

In Attendance:

Mike Andersson Co-Chair (MA)
HL7 UK; BCS Health & Care Executive

Irina Bolychevsky Co-Chair (IB)
Director Standards and Interoperability, NHSX

Dave Crampin (DC)
Manager Interoperable Standards,
FHIR product owner, NHS Digital

Pete Turnbull (PT) for AE
Principal Terminology Implementation
Specialist NHS Digital

Ian Townend (IT)
Chief Architect
NHSX

Oliver Lake (OL)
Director of Delivery and Transformation
PRSB

Rik Smithies (RS)
Technical Chair, HL7 UK

Johnathan Kay (JK)
Clinical Informatics Lead
Faculty of Clinical Informatics (FCI)

Ben McAlister (BMcA)
Chair HL7 UK

David Hancock (DH)
INTEROPen

Kelly Gaddes, (KG)
Vice Chair techUK Interoperability Group

Sufyan Patel (SP)
Senior Technical Analyst, NHSX

Angie Quinn (AQ)
Secretariat, NHSX

Apologies:

Chris Dickson (CD)
NHS Digital

Luke Readman (LR)
INTEROPen

Taffy Gatawa (TG)
Care Software Providers Assn (CASPA)

William Allen (WA)
Health and Social Care NI

Adrian Byrne (AB)
CIO Network

Neil Sheed (NS)
NHS National Services, NHS Scotland

Rob Jones (RJ)
Chief Architect, NDR/Digital Health and Care, Wales

Alex Elias (AE)
NHS Digital

Item | Notes of Discussion
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1. | IB welcomed members and attendees to the Board meeting. Apologies were noted as above.
2. The minutes from the 20 September meeting were approved with no amendments. Current open actions were discussed as follows:
   - 2021/A002 – Two organisations still to provide deputies. AQ to chase one last time and then close the action.
   - 2021/A020 – appoint chair for each T&F group. Will be closed once T&F groups meeting before Nov meeting

3. **UK Core release update (slides 1-3)**
   BMcA updated the Board on the context of the issues arising from the release of UK Core Implementation Guide 1.0.0 STU1 as per Action 2021/A021 and the issues raised by HL7 UK and INTEROPen. Some of the issues had been addressed by renumbering to 0.1.0 until there has been a successful ballot.

   A workshop had been held after the September Board meeting to discuss dedicated scope, versioning, ballot, roadmap and any lessons learnt. DC updated members on feedback from SLT on the UK Core Release after the workshop. SLT clear that direction and steer come from the FHIR Board and some steps were missed due to desire to publish asap. SLT accept that the versioning was a misunderstanding and has been changed.

   There will be a 2-week pre-release review period prior to publication to avoid any last-minute amendments. The other action was to align and clarify development and publication process and Board's involvement, which is the next agenda item.

4. **FHIR Development Process Slide 4**
   DC updated members on FHIR Development Process. The UK Core Design and Development Approach to be updated and will be put to Board for review and approval. Action for members to feedback any issues, link below. The scope of UK Core will be updated. Need a clear schedule for future now that moved to BAU. Noted that process maps, etc from a user perspective are needed. Need to address the issue of comms. Key activity will be to look at user base not just the technical side. A diagram of timeline would be helpful for prioritisation. Noted that the clinical and technical process is run on a three-month cycle. Three-month sprints are needed to look at what can be done in any given timescale. Some areas can take longer than others.

   **ACTIONS:**
   - Members to feedback on any issues with the UK Core Design and Development Approach, link below. Feedback to Dave Crampin or Kevin Sprague. Any issues can also be raised via simplifier. [UK Core Design and Development Approach](#)
   - Dave Crampin to share a diagram showing the cut off times for prioritisation by the end of October.
5. **HL7 UK Ballot process**
MA updated members on the HL7 UK ballot process. Rules for ballot are governed by HL7 UK Management Board. Details of the following rules content were highlighted in the presentation, as well as the potential timescales for a ballot.

- Ballot types
- Ballot package
- Issuing the ballot
- Voting
- Commenting
- Resolution of comments and negative votes
- Approval thresholds
- Publication

Noted that the rules are being revised and will be published shortly. Discussed desire to publish the UK Core profiles asap and IB proposed the board approve that we proceed with the next stage, balloting, as soon as possible. Members agreed.

**ACTION:**
- The ballot announcement by HL7 UK for the UK Core is to be progressed asap

6. **UK FHIR Delivery Senior Leadership Team update**
DC updated members on SLT activity. Noted 12 profiles were on the UK Core first release. Next steps were to establish UK Core as a fundamental standard (in England) via DAPB (Data Alliance Partnership Board) then for an ISN (Information Standards Notice) to be issued and arrange the HL7 UK Ballot. Advised of the FHIR Clinical and Technical assurance sprint 4 timelines. Logical models mapped to FHIR R4 are procedure, problem/condition and encounter.

DC suggested the following topics to be discussed at Board level in subsequent meetings:

- UK Core Sprint 5 Content (and Logical Models)

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- End to end process - requirement to Sprint to FOT
- Roadmap for FHIR Versions (STU3, R4, R4B, R5, …)
- Interoperable Strategy driving standards development
- Develop the detail for the Mixed Economies estate (Two FHIR Versions?)
- Aligned Interoperable Architecture (NHSx and NHS Digital with community buy-in)
- Workforce APIs?

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7. **Update from T&F Group – Measures for Success**

**Update from T&F Group – Priorities**

AQ updated members on the T&F groups. The Priorities group is due to meet 19 October.

Doodle poll for Measures for Success group circulated and due for completion by COP Thursday 21 October.

**Post meeting note:** Some key members were unable to attend the T&F priorities group meeting on 19 October, so it was decided to send a further poll with new dates. Date will now be 3:30pm Monday 8th November.

Members were advised that anyone from their organisations could attend the T&F groups.
**8. Update on FHIR Transforms Workshop and option paper**
SP updated members on the well-attended FHIR Transform workshop held last week. Is collating a list of the Q&As from the workshop which will be circulated to members
**ACTION:**
- SP to circulate to members the Q&As from the FHIR Transform workshop

**9. Risk and Issues Register**
AQ to update the Risk and Issue Register with the outcome of the feedback regarding the publication of UK Core without HL7 UK FHIR Board approval as above.

**10. Any Other Business**
There was no other business, so IB summarised the actions discussed at the meeting and thanked members for their contributions to the meeting and very helpful discussions.

October Actions (as circulated to members 21 October):
- 2021/A023 Members to feedback to Dave Crampin and Kevin Sprague or via simplifier any issues with the UK Core Design and Development Approach, link provided
- 2021/A024 Ballot announcement for UK Core to be progressed asap
- 2021/A025 Dave Crampin Share diagram showing the cut off times for prioritisation
- 2021/A026 New doodle poll with suggested dates for measures for success T&F group meeting. Link circulated
- 2021/A027 New doodle poll with suggested dates for Priorities T&F group meeting. Link circulated.

**11. Next meetings:**
- 15 November 13:00 – 14:30
- 20 December 13:00 – 14:30. Members to confirm availability for this meeting and whether it should be earlier in month

Forward Agenda items:
- Update on E2E process – written update Seb on leave but invited to Nov meeting ToR review (Nov/Dec)
- Interoperability Strategy

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