

Administrative Steering Division - 2019Jan

Work Group	T3 Sep-Jan	T2 May-Sep	T1 Jan-May	WG Admin				Online Presence			Conference Calls/Steering Division Participation				WG Rep at SD WGM	WGM	WGM Co-Chair Tasks			Credit given if at least 2 out of 3 tasks completed		
				Active Pjcts?	M&C < 2yrs old	Project Health	SWOT < 3yrs old	Ballot 2019Jan +2 prev	(Any) Minutes posted since last WGM	List server activity since last WGM	Confluence Space Set Up?	Harmonization Part'pn	WG CC sched Sep-Jan	2018 YTD SD evote Part'pn	SD Participa tion	SD Election	2018	2018	WGM Agenda		WGM Minutes	WGM Room Request
																	2018Sep	2018Sep scheduled	Draft agenda for JanWGM posted by 2018-12-14		Minutes from SepWGM posted by 2018-10-19	JanWGM room request completed by 2018-10-12
Attachments	1	1	0	x	2016	x	2016	Custom, X Paradigm Storyboard, 2018May	Yes	x	x	x	x	100%		x	x	x	x	x	x	
Electronic Health Record	2	1	0	x	2016	x	2016	FHIR, Vital Records zortway, 2018May	Yes	x	x	x	x	33%		x	x	x	x	x	x	
Financial Management	★ 0	★ 0	★ 0	x	2017	x	2016	2.9 Messaging	Yes	x	x	x	x	100%	x	x	x	x	x	x	x	
Imaging Integration	1	1	0	x	2018	x	2018	FHIR	Yes	x	x	x	x	100%		x	x	x	x	x	x	
Orders & Observations	★ 0	★ 0	★ 0	x	2016	x	2017	FHIR, ClinGen IG	Yes	x	x	x	x	100%	x	x	x	x	x	x	x	
Patient Administration	★ 0	★ 0	★ 0	x	2018	x	2018	FHIR, Validated HC	Yes	x	x	x	x	100%	x	x	x	x	x	x	x	
Health Key - Missing activities:																						
0-3: Green light																						
4-7: Yellow light																						
8+ : Red light																						

WG Admin
Online Presence
Calls/ Meetings/ Elections

Active projects	if no projects (less than 1) not counting 3 yr plan or On Hold
M&C <2yrs old?	Mission and Charter more than two years since last review date
Project Health	Project Health of "Red" from the PBS Metrics
SWOT	WG SWOT more than three years since last review date
Co-Chair Post-	No longer measured
Ballot Presence	Work Group did not sponsor or co-sponsor a ballot last three cycles (not for "Healthiest")
Minutes posted	Minutes of/since last WGM posted on the web site or wiki (Automatic "red")
Last list serv	No activity has occurred on the list serv since the last WGM
Harmonization	WG not participated nor sent notice of review to Harmonization list (can represent >1 WG)
WG CC	Work Group held no conference calls (or OOC meetings, or e-Votes)
SD CC	Work Group had < 50% representation at SD calls or e-votes) since last WGM
TSC/SD Elect'n	Work Group did not cast a vote for their Steering Division co-chair in annual election
WG Rep at SD	WG not represented at the Face to Face WGM
WGM scheduled	Work Group scheduled no meetings in person at the WGM