HL7

Project Management Office

Update

January 2019 WGM
San Antonio
David Hamill – Director, HL7 PMO
ONC Grant: Maturing C-CDA/FHIR Implementation

Began projects funded by the 2019 $1.36M Grant to support the following FHIR/C-CDA work:

- Flat FHIR (Bulk Data & Push)
- Unified HL7 Terminology Governance (UTG) Pilot
- Virtual FHIR Connectathon – Healthcare Directory Track
- C-CDA Implementation-A-Thon
- Improve FHIR JIRA Ballot Process & Tooling
- FHIR IG Publication Coordinator
- FHIR Connectathon Administrator
- Compare IPS & Argonaut US Core IGs
- Publish FHIR R4 and plan for R5
Project Scope Statement (PSS) and Confluence/Jira

- Complete PSS Approval Pre-Pilot
  - Jira generates emails to notify the approving groups that a PSS is ready for their review/approval
  - After 2 weeks, Jira generates an email to the PMO and tardy reviewing group indicating the PSS needs approval

- Next Steps:
  - Pilot the PSS approval process
  - Modify the PSS template on Confluence to be more “readable”
    - Remove extraneous text; add ‘hover help’
    - Replace tables with checkboxes
PBS Metrics Update
(Projects, Ballots and Standards)

January 2019 WGM
San Antonio
PBS Metrics Team:
David Hamill, Lynn Laakso,
Anne Wizauer, Karen Van Hentenryck
# PBS Metrics Progress

<table>
<thead>
<tr>
<th></th>
<th>Jan 2018</th>
<th>May 2018</th>
<th>Sept 2018</th>
<th>Jan 2019</th>
<th>Difference (Jan-Jan)</th>
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<tr>
<td>Infraction</td>
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<tr>
<td>Unpublished Ballots*</td>
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<td>7</td>
<td>10</td>
<td>↑3 (42%)</td>
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<td>Unpublished CMETs*</td>
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<td>0</td>
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<tr>
<td>Pjts Behind &gt; 120 Days*</td>
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<td>111</td>
<td>137</td>
<td>116</td>
<td>↓16 (11%)</td>
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<tr>
<td>WG's w/o 3-Yr Plan Items*</td>
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<td>22</td>
<td>22</td>
<td>22</td>
<td>↓2 (8%)</td>
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†Details appear on the ‘Reports’ link on Work Group pages

*Included in the Excel report on GForge > TSC > Releases > PBS Metrics
References

- Project Scope Statement (PSS) Template, PSS-Lite Template and Project Approval Process
  - via [www.HL7.org](http://www.HL7.org) > Resources > Templates
References

- www.HL7.org Resources > Tools & Resources > Project Management and Tracking Tools
  - GForge
  - Project Insight
  - Peer Review Process
  - Project Insight Tip Sheet
  - HL7 Searchable Project Database
  - HL7 Ballot Guide
  - PBS Metrics Report
  - Three-Year Plan Guidelines
  - TSC Guidance on Ballot Levels
  - PSS & Project Approval Process

- Project Facilitator Responsibilities
- Project Life Cycle for Product Development (PLCPD)
- Guidance for SD Co-Chairs to Evaluate WG Capacity to Undertake New Effort
- Webinar Recording: How to Use The PBS Metrics Excel Report
- Webinar Recording: HL7 Project Management Tool Overview for HL7 Project Facilitators
- Webinar Recording: Updating Project Insight
References

- Excel Report via GForge Projects > TSC > Releases > PBS Metrics
  - Recirculation Needed
  - Unpublished Ballots
  - Unpublished CMETs
  - Projects Behind > 120 Days
  - Work Groups Missing 3-Year Plan Items
  - Project Health
  - Standards Reaching Their 5-Year Anniversary
  - Investigative Projects (PSS-Lite Projects)
References

- Online Metrics Reports
    - No Recon Package
    - Non-Advancing Ballots
    - Idle Ballots
    - Expiring and Expired DSTUs