Terminology Services Group (TSG)

Mission and Charter

Terminology Services Group Task Force
May 2021
Mission

• The Terminology Services Group's (TSG) mission is to provide terminology related services to support the efforts of HL7 participants and the overall HL7 mission to provide standards that empower global health data interoperability.

• The TSG operates under the governance of the HL7 Technical Steering Committee (TSC) and under instruction of the HL7 Chief Technical Officer (CTO).
Charter

• The TSG is responsible for the execution services specified in the TSG Services Catalogue which will be jointly managed by the TSC and HL7 HQ.

• Currently, these services include but are not limited to:
  – Management of the Unified Terminology Governance (UTG) consensus review process and operation of its underlying technical infrastructure.
  – Management, publication and operation of the of the HL7 Terminology website.
  – Development of whole-of-HL7 terminology policies to support the above services.
  – Review of standards projects for terminology requirements.
  – Implementation of terminology quality criteria as defined by the Vocabulary WG that are required to be completed before balloting and publication.
Charter

- The composition of the TSG is as follows:
  - The HL7 CTO (or their representative)
  - A Vocabulary WG representative
  - A member of the HL7 Terminology Authority
  - A Modelling and Methodology WG representative
  - A FHIR Infrastructure WG representative
  - A FHIR Management Group (FMG) representative
  - A CDA Management Group (CDA-MG) representative
  - A Version 2 Management Group (V2-MG) representative
  - HL7 staff as required for service delivery
  - Up to 3 at large members to represent other perspectives.
Charter

Notes

- At least two TSG members should be members of HL7 Affiliates.
- Future HL7 Product Management Groups should each have one representative on the TSG.
- The TSG will follow the usual pattern of other management groups, with 2 year appointments and two cochairs elected by the TSG members.
Principles

The TSG operates in accordance with the following principles:

1. recognize and respect the contributions and ideas of the individuals who make up the group;
2. maintain an effective focus on the goals and strategic plan of HL7;
3. assure that all major decisions are based on consensus of the stakeholders consistent with all bylaws, HL7 Essential Requirements, Governance and Operations Manual, and HTSG processes;
4. maximize sharing and "re-use" of work products between elements of the group;
5. use a project management approach to ensure that project goals are articulated and met;
6. address any conflict between the members of the group;
7. ensure that services are carried out on a solid foundation that promotes consistency and interoperability;
8. effective execution of the services in the TSG services catalogue
Affiliations

Formal relationships with other HL7 groups

– The TSG reports to the TSC and the HL7 CTO.
– HL7 Terminology Authority
– Vocabulary WG (methodology)

Formal relationships with groups outside of HL7

– The TSG has no formal relationships with groups outside HL7.